



## Agenda Item 3.0

**Review and vote on whether to  
approve previous meeting minutes**

BRN Education/Licensing Committee | October 21, 2025

**STATE OF CALIFORNIA  
DEPARTMENT OF CONSUMER AFFAIRS  
BOARD OF REGISTERED NURSING  
EDUCATION/LICENSING COMMITTEE  
MEETING MINUTES**

**Date:** June 17, 2025

**Start Time:** 9:00 a.m.

**Location:** **NOTE:** Pursuant to the provisions of Government Code section 11123.5, the meeting was conducted via a teleconference platform and at the primary physical meeting location below:

1747 North Market Blvd.  
Hearing Room (Suite 186)  
Sacramento, CA 95834

**9:16 a.m.**

**1.0**

**Call to order, roll call, and establishment of a quorum**

Meeting called to order by Chair Jovita Dominguez at 9:16 a.m. All members present. Quorum established at 9:17 a.m.

*\*\*Member Patricia Wynne experienced video issues that limited her participation; the meeting paused from 9:38 a.m. to 10:00 a.m. to resolve the issue. She fully participated from 10:00 a.m. onward.\*\**

**Committee  
Members Present**

**In Person:** None

**Committee Members Present**  
**Attending** Jovita Dominguez, BSN, RN-Chair  
Patricia "Tricia" Wynne, Esq.  
**Remotely:** Dolores Trujillo, RN

**BRN Staff:** Loretta (Lori) Melby, RN, MSN – Executive Officer  
Grace Arupo Rodriguez – DCA Assistant Deputy  
Director of Legal Affairs

Mary Ann McCarthy, EdD, MSN, RN, PHN, Supervising  
Nursing Education Consultant - Staff Liaison

9:20 a.m.

2.0

**Public comment for items not on the agenda;  
items for future agendas**

**Public Comment  
for Agenda Item  
2.0:**

Stacey Simons, FNP – Expressed frustration with  
getting her NP 103.

Loretta Melby told the caller she could send an email to  
her and provided her email address.

No public comments in Sacramento.

9:23 a.m.

3.0

**Review and vote on whether to approve previous  
meeting minutes**

➤ April 17, 2025

**Committee  
Discussion:**

No comments or questions from the committee  
members.

**Motion:**

**Jovita Dominguez:** Motion to Accept ELC Meeting  
Minutes from April 17, 2025, and allow BRN Staff to  
make non-substantive changes to correct name  
misspellings and/or typos that may be discovered in the  
document.

**Second: Dolores Trujillo**

**Public Comment  
for Agenda Item  
3.0:**

No public comments in any location.

**Vote:**

|                                                               | JD | DT | PW             |
|---------------------------------------------------------------|----|----|----------------|
| Vote:                                                         | Y  | Y  | Unable to Vote |
| <b>Key:</b> Yes: Y   No: N   Abstain: A   Absent for Vote: AB |    |    |                |

**Motion Passed**

9:26 a.m.

4.0

**(Items for consideration within this agenda number  
were discussed and voted upon as consent agenda  
items.)**

**4.1**

**Discussion and possible action regarding whether  
to recommend approval of the proposed**

**curriculum revisions and clinical facilities and to acknowledge the receipt of program progress reports**

*Schools are identified within the meeting materials in tables titled: Prelicensure Curriculum Changes, Progress Reports, and Clinical Agency or Facility Approvals*

**Committee**

**Discussion:** No comments or questions from the committee members.

**Motion:** **Jovita Dominguez:** Motion to Recommend approval of the proposed curriculum revisions and clinical facilities and to acknowledge the receipt of program progress reports.

**Second:** **Dolores Trujillo**

**Public Comment  
for Agenda Item**

**4.1:** No public comments.

**Vote:**

|                                                                      | JD | DT | PW             |
|----------------------------------------------------------------------|----|----|----------------|
| Vote:                                                                | Y  | Y  | Unable to Vote |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |                |

**Motion Passed**

**9:33 a.m.**

**4.2 Discussion and possible action regarding whether to recommend continuing approval of approved nursing programs**

***Prelicensure nursing programs***

**4.2.1 College of San Mateo, Associate Degree Nursing Program**

**4.2.2 College of the Sequoias, Associate Degree Nursing Program**

**4.2.3 Contra Costa College, Associate Degree Nursing Program**

**4.2.4 Cuesta College, Associate Degree Nursing Program**

***Advanced practice nurse practitioner nursing program***

**4.2.5 West Coast University, Family, Adult Gerontology Acute Care, Adult Gerontology Primary, and Psychiatric Mental Health Nurse Practitioner Programs (continuing approval)**

**4.2.6 University of St. Augustine for Health Sciences, Family, Adult Gerontology Primary, and Psychiatric Mental Health Nurse Practitioner Programs (initial approval)**

**Committee**

**Discussion:** No comments or questions from the committee members.

**Motion:** **Jovita Dominguez:** Motion to Recommend continuing approval of prelicensure nursing programs, continuing and initial approval of advanced practice (nurse practitioner) nursing programs for agenda items 4.2.1 through 4.2.6.

**Second:** **Dolores Trujillo**

**Public Comment for Agenda Item 4.2.1 - 4.2.6:** No public comments.

**Vote:**

|                                                                      | JD | DT | PW             |
|----------------------------------------------------------------------|----|----|----------------|
| Vote:                                                                | Y  | Y  | Unable to Vote |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |                |

**Motion Passed**

**5.0** (Items for consideration within this agenda number were presented to the committee members for discussion and voted upon individually.)

9:36 a.m.

**5.1 Discussion and possible action regarding prelicensure nursing programs in non-compliance**

*Break 9:38 – 10:00 a.m. to provide technical assistance to Member Patricia Wynne.  
Quorum reestablished at 10:00 a.m.*

10:01 a.m.

**5.1.1 Merritt College, Associate Degree Nursing Program** (two years with noncompliance following a BRN continuing approval visit)

**Committee Discussion:** Loretta Melby - Discussed the impending loss of the Associate Dean and Program Director (PD) as of July 1, 2025.

David M. Johnson - Acknowledged the seriousness of the situation, noting collaboration with the chancellor and union leadership to raise the PD salary by \$40,000, now \$60,000 above faculty level, in an attempt to re-engage a previously declined candidate.

Loretta Melby - Mentioned the possibility of another community college PD stepping in if a replacement isn't onboarded by July 1 and asked about current student numbers.

Dawn Williams - Reported 21 enrolled students, projected to graduate in May 2026.

David M. Johnson - Confirmed the PD is currently considered a faculty role.

Loretta Melby - Noted PDs are typically administrators and referenced the org chart. She offered to work with the program on a temporary PD solution. Without a PD by July 1, an emergency board meeting may be required to transfer students.

Dolores Trujillo - Asked about the hiring plan.

David M. Johnson - Said they are hiring four faculty, the largest such effort in two years, and will re-advertise positions due to the salary increase.

Dolores Trujillo - Asked if there had only been one PD applicant.

David M. Johnson - Said they had a candidate who later withdrew and now plan to revisit internal options and contact Chabot College for collaboration.

Dolores Trujillo - Asked about the plan for the other vacancy.

David M. Johnson - Said both PD and faculty positions are being prioritized, with recruiters approved to assist.

Loretta Melby - Asked about current staffing:

Dawn Williams - Reported 4 full-time and 5 adjunct faculty.

Loretta Melby - Asked about coverage for current students.

Dawn Williams - Said a firm faculty assignment plan is in place.

Loretta Melby - Asked if there was a required number of applicants.

David M. Johnson - Said no set number, just enough to ensure a qualified pool.

Loretta Melby - Asked about the hiring timeline.

David M. Johnson - Expected the process to take place in fall, with new hires potentially in place by January.

Dolores Trujillo and Patricia Wynne - Expressed concern over the program being in noncompliance for two years.

NCLEX - Results were noted as strong.

Mary Ann McCarthy - Cited high attrition.

Dawn Williams - Noting that 3–4 of 20–25 students drop in the first semester.

Loretta Melby - Acknowledged the attrition but praised the NCLEX outcomes, attributing success to dedicated,

possibly overworked faculty. She also noted the transition from general education to nursing can be a challenge for students.

**Motion: Dolores Trujillo:** Motion to Recommend deferring taking action on the continuing approval status for Merritt College Associate Degree Nursing Program (two years with non-compliances following a BRN continuing approval visit) while they work to clear the area(s) of non-compliance. Recommend placing the program on warning status with intent to revoke approval. The program must submit a hiring plan for the Program Director, Assistant Director and faculty openings by the next board meeting in August.

After Motion:

Loretta Melby - Explained that the motion is not a termination but gives the program one year to demonstrate substantial corrective actions. The program will be placed on warning status, which will be reflected on the BRN website. If sufficient improvements are not made, the board may reassess the program's status.

Mary Ann McCarthy - Emphasized that without a Program Director by July 1, students will need to be relocated. The program does not have a full year to resolve this issue.

**Second: Patricia Wynne**

**Public Comment  
for Agenda Item  
5.1.1:**

No public comments in any location.

**Vote:**

|       | JD | DT | PW |
|-------|----|----|----|
| Vote: | Y  | Y  | Y  |

**Key:** Yes: Y | No: N | Abstain: A | Absent for Vote: AB

**Motion Passed**

Loretta Melby - Stated that after the vote, she received an email from someone offering to assist Merritt College as a Program Director. She forwarded the email to BRN Staff for follow-up.

10:44 a.m.

**5.1.2 Cabrillo College, Associate Degree Nursing Program** (program with noncompliances following a BRN continuing approval visit)

**Committee**

**Discussion:** No comments or questions from the committee members.

**Motion:** **Patricia Wynne:** Motion to Recommend deferring taking action on the continuing approval status for Cabrillo College, Associate Degree Nursing Program (program with non-compliances following a BRN continuing approval visit) while they work to clear the area(s) of non-compliance.  
Recommend return to ELC/Board in one year with quarterly reports to the assigned NEC

**Second:** **Jovita Dominguez**

**Public Comment  
for Agenda Item**

**5.1.2:** No public comments in any location.

**Vote:**

|                                                                      | JD | DT | PW |
|----------------------------------------------------------------------|----|----|----|
| Vote:                                                                | Y  | Y  | Y  |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

10:49 a.m.

**5.1.3 Imperial Valley College, Associate Degree Nursing Program** (program with non-compliances following a BRN continuing approval visit)

**Committee**

**Discussion:** No comments or questions from the committee members.

**Motion:** **Jovita Dominguez:** Motion to Recommend deferring taking action on the continuing approval status for Imperial Valley College, Associate Degree Nursing Program (program with non-compliances following a BRN continuing approval visit) while they work to clear the area(s) of non-compliance.

Recommend return to ELC/Board in one year with quarterly reports to the assigned NEC

**Second: Dolores Trujillo**

**Public Comment  
for Agenda Item  
5.1.3:**

No public comments in any location.

**Vote:**

|                                                                      | JD | DT | PW |
|----------------------------------------------------------------------|----|----|----|
| Vote:                                                                | Y  | Y  | Y  |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

**5.2 Discussion and possible action regarding a request to move campus location in San Diego, California**

10:53 a.m.

**5.2.1 National University, Baccalaureate Degree Nursing Program**

**Committee  
Discussion:**

No comments or questions from the committee members.

**Motion: Patricia Wynne:** Motion to Recommend acceptance of the request to move campus location in San Diego, California, for National University, Baccalaureate Degree Nursing Program

**Second: Dolores Trujillo**

**Public Comment  
for Agenda Item  
5.2.1:**

No public comments in any location.

**Vote:**

|                                                                      | JD | DT | PW |
|----------------------------------------------------------------------|----|----|----|
| Vote:                                                                | Y  | Y  | Y  |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

**5.3 Discussion and possible action regarding a request for an enrollment increase for an approved prelicensure nursing program**

***REGION 4 Northern San Joaquin Valley***

**10:58 a.m.**

**5.3.1** Samuel Merritt University, Baccalaureate Degree and Entry Level Master's Degree Nursing Programs (enrollment increase)

**Committee Discussion:** Patricia Wynne – Asked how clinical locations are verified.

Mary Ann McCarthy – Said all clinical sites are approved and if sites are in Sacramento, there would be further discussion.

Loretta Melby – Stated complaints would trigger a review and discussed increases in program numbers. Suggested adding verification language to the motion.

Dolores Trujillo – Noted this issue is becoming more common and tracking clinical sites would be difficult unless programs submit information. Suggested it's something the board could review.

Loretta Melby – Cited California Code of Regulations §1427(f) as a regulatory basis for requiring clinical site information.

Dolores Trujillo – Asked to confirm that theory instruction is in Sacramento and clinicals are in Region 4. Stated that if clinicals move back to Sacramento, enrollment would return to original numbers.

Mary Ann McCarthy – Agreed.

Patricia Wynne – Asked whether students are being informed of clinical site locations.

Mary Ann McCarthy – Confirmed that student notification is required.

Loretta Melby – Asked the program to confirm.

Dr. Steven Rush – Said they have held meetings with admissions, and many students living in the region are traveling to Sacramento for courses.

After Public Comment:

Patricia Wynne – Expressed concern over impactation raised in public comments.

Loretta Melby – Said this is the first time impactation concerns have been formally raised. Gave an example of how programs should contact facilities, ensure they aren't displacing other students, and report to the board. Stated that approval by other programs is not required. If the committee lacks sufficient information, the matter can be deferred to the August board meeting. Suggested requesting more info from Samuel Merritt.

Patricia Wynne – Shared concern that some Region 4 schools claim they will be affected and student placements may be at risk.

Loretta Melby – Suggested Samuel Merritt provide a list of clinical sites they intend to use and confirm no student displacement.

Dolores Trujillo – Asked Wynne if a more detailed report is needed.

Patricia Wynne – Said more information is needed to make a decision based on conflicting public comments.

Loretta Melby – Reiterated that unaffected programs do not need to be contacted regarding clinical site use.

Dolores Trujillo – Asked whether Samuel Merritt plans to use St. Joseph's and San Joaquin General Hospital.

Steven Rush – Confirmed outreach to those hospitals and said they are willing to accommodate. Claimed they contacted the program that spoke during public comment via email and voicemail but received no response. Said the claim of clinical displacement is anecdotal and unsubstantiated. Noted they are not trying to bypass any processes, will file annual reports, are using rural sites, and are informing prospective

students. Stated the program meets and exceeds criteria.

Loretta Melby – Discussed the requirement to submit EDP-P-18s and to demonstrate no displacement. Noted there's no enforcement mechanism for facilities that misrepresent capacity. Warned that displaced students may be unable to complete their programs. Stated the ELC lacks the specificity of the EDP-P-11 form and more information may be needed for the August board meeting. Emphasized the board considers ELC recommendations and public comments.

Steven Rush – Said he worked closely with McCarthy to prepare the required documentation and believes the submission meets all criteria. He expressed frustration that unverified public comments are influencing ELC decisions.

Loretta Melby – Encouraged Rush to provide documentation to disprove the public comments, which the board can consider in August.

Patricia Wynne – Stated it's unfair for programs to ignore emails and calls, then present unverified concerns during public comment.

Dolores Trujillo – Agreed and questioned whether the motion should be withdrawn.

Loretta Melby – Said withdrawal is unnecessary. McCarthy can assist the program in compiling documentation for the August board meeting and suggested amending the motion language.

Dolores Trujillo – Supported the motion pending receipt of the requested documents.

Patricia Wynne and Jovita Dominguez – Agreed.

**Motion:** **Patricia Wynne:** Motion to Recommend acceptance of the enrollment increase for an approved prelicensure nursing program Samuel Merritt University, Baccalaureate Degree and Entry Level Master's Degree Nursing Programs at the Sacramento campus

with clinical sites only in Region 4. If clinical sites are not available in Region 4 then the program will revert back to the previously approved enrollment number for the Sacramento campus. \* For the ELM program, 72 students in the spring and 48 students in the fall for an annual enrollment of 120 students (increase of 24 students in the spring). For the ABSN program, 48 students three times a year for an annual enrollment of 144 students (increase of 48 students, adding a summer enrollment). Pending the receipt of information to demonstrate no clinical impact will occur at the facilities they choose to move forward with.

**Second: Dolores Trujillo**

After Motion:

Dolores Trujillo - Asked if the program had reached out to the schools in Region 4.

Steven Rush - Said there is no consortium in that area. The executive summary shows they had conversations with Dr. McCarthy. They did reach out to the programs and did not hear any negative feedback.

**Public Comment  
for Agenda Item  
5.3.1:**

Jennifer Holt, Mercy Medical Center (Merced) – Stated that Mercy Medical has partnered with Samuel Merritt College to support increased enrollment and provide clinical rotations. They coordinated with Merced College to ensure there were no concerns about overlap.

Marla Seacrist, Program Director, Stanislaus State – Expressed concern over the lack of outreach regarding Samuel Merritt's enrollment increase. Noted that several community colleges plan to use St. Joseph's and San Joaquin General Hospital in Stockton. Questioned the claim that Region 4 is not impacted. Reported hearing about facility limitations and displacement of existing programs and noted that out-of-state and private programs are also seeking clinical placements in the area, increasing pressure on sites.

Gerry Hinayon, Program Director, San Joaquin Delta College – Opposed the proposed enrollment increase. Confirmed that they met with Samuel Merritt but said there is insufficient information about clinical sites for

the added students. Supported concerns raised by Seacrist and urged the board to deny the request.

Tanya Altmann, California State University, Sacramento (CSUS) – Asked for clarification about the use of Marshall Medical Center, which is in region 1, and questioned whether Samuel Merritt was attempting to expand into Region 1.

Steven Rush – Responded that the site will be removed from their clinical placement list.

Mary Ann McCarthy – Asked the program to recheck the list to ensure no Region 1 facilities are included.

Tanya Altmann – Thanked them for the clarification.

Patty Hall, Modesto Junior College – Unable to unmute. Loretta Melby instructed her to submit her comment via email.

**Vote:**

|                                                                      | JD | DT | PW |
|----------------------------------------------------------------------|----|----|----|
| Vote:                                                                | Y  | Y  | Y  |
| <b><u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

**Lunch break from 12:00 – 12:30 p.m.  
Quorum reestablished at 12:30 p.m.**

**12:31 p.m.**

***REGION 8 Los Angeles***

**5.3.2 Citrus College, Associate Degree Nursing Program (enrollment increase)**

**Committee**

**Discussion:** Dolores Trujillo - Said this is an area in region 8 that could support this growth.

Loretta Melby - Said this is in an area that is more rural in LA, Pomona.

**Motion:** **Jovita Dominguez:** Motion to Recommend acceptance of the enrollment increase for an approved

prelicensure nursing program Citrus College, Associate Degree Nursing Program.

\* 60 students twice a year. Increasing by 90 students annually bringing the enrollment from 30 to 120 students by increasing the enrollment number and adding a second cohort.

**Second: Patricia Wynne**

**Public Comment  
for Agenda Item**

**5.3.2:**

Christy Ward, Nurse Manager, Linda Lee Hospital – Expressed support for the request and confirmed that the hospital can accommodate additional clinical placements by offering flexible shifts and days to meet student needs.

Dr. Kimberly Porter, Director of Education, Community Hospital San Bernardino – Voiced support for Citrus College’s petition to increase student enrollment.

Michelle Nava, M & A Health, San Gabriel Valley – Stated that they have a strong partnership with Citrus College and fully support the growth request, emphasizing that it will not displace students from other programs.

**Vote:**

|                                                               | JD | DT | PW |
|---------------------------------------------------------------|----|----|----|
| Vote:                                                         | Y  | Y  | Y  |
| <b>Key: Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

**12:39 p.m.**

**5.3.3 Marsha Fuerst School of Nursing,  
Associate Degree Nursing Program  
(enrollment increase)**

**Committee**

**Discussion:**

Mary Ann McCarthy - Stated she received an email on June 16, 2025, requesting to withdraw their request for an enrollment increase. No presentation was made.

**REGION 1 Northern California**

**12:40 p.m.**

**5.3.4 Simpson University, Baccalaureate Degree  
Nursing Program (enrollment increase)**

**Committee Discussion:** Dolores Trujillo – Commended the school for a 100% pass rate and 0% attrition, noting the program is in an area with potential for growth.

Patricia Wynne – Expressed being impressed by the numbers and inclined to support the request. Asked about clinical impact in Region 1, Redding.

Loretta Melby – Explained that Redding is remote (160 miles north of Sacramento) and has not shown clinical placement impact, comparing it to Simpson’s request for the LA region.

Dolores Trujillo – Added that living in the Sacramento area, she recognizes the presence of extensive rural territory.

**Motion:** **Patricia Wynne:** Motion to Recommend acceptance of the enrollment increase for an approved prelicensure nursing program Simpson University Baccalaureate Degree Nursing Program.  
\* 45 students twice a year. Increasing by 36 students annually bringing the enrollment from 56 to 90 students annually

**Second:** **Jovita Dominguez**

**Public Comment for Agenda Item 5.3.4:** No public comments.

**Vote:**

|                                                               | JD | DT | PW |
|---------------------------------------------------------------|----|----|----|
| Vote:                                                         | Y  | Y  | Y  |
| <u>Key:</u> Yes: Y   No: N   Abstain: A   Absent for Vote: AB |    |    |    |

**Motion Passed**

**5.4 Discussion and possible action regarding a request to grant initial approval of a new prelicensure nursing program**

***REGION 3 San Francisco Bay***

12:46 p.m.

**5.4.1 Gurnick Academy of Medical Arts,  
Baccalaureate Degree Nursing Program**  
(secondary site San Jose)

**Committee Discussion:** Patricia Wynne – Asked about the graph on page 120, which the ELC approved in January 2025.

Mary Ann McCarthy – Explained it represents the approved feasibility study; they are now working on the self-study and adjusting the enrollment pattern.

Patricia Wynne – Questioned whether the enrollment pattern, showing a spike (56 in January, 28 in May), might cause issues.

Loretta Melby – Clarified that the January enrollment was approved earlier, and the June approval covers new changes. She noted they will update presentation materials to better explain the process.

**Motion:** **Jovita Dominguez:** Motion to Recommend granting initial approval of a secondary campus in San Jose requested by Gurnick Academy of Medical Arts, Baccalaureate Degree Nursing Program with an enrollment pattern that differs from their previously approved enrollment pattern different from their feasibility study.  
\* September 2025 enroll 56 students (28 generic and 28 advanced placement) for a total of 56 new BSN students for the year. For 2026 and ongoing, every January, enroll 56 students (28 generic and 28 advanced placement students) and each May and September, enroll 28 new generic students for a total annual enrollment of 112 students.

**Second:** Patricia Wynne

**Public Comment for Agenda Item 5.4.1:** No public comments.

|                                                               |    |    |    |
|---------------------------------------------------------------|----|----|----|
| Vote:                                                         | JD | DT | PW |
|                                                               | Y  | Y  | Y  |
| <b>Key:</b> Yes: Y   No: N   Abstain: A   Absent for Vote: AB |    |    |    |

## Motion Passed

### 5.5 Discussion and possible action regarding a request to accept a feasibility study for new prelicensure nursing programs

#### *REGION 3 San Francisco Bay*

12:54 p.m.

#### 5.5.1 Unitek College, Baccalaureate Degree Nursing Program (secondary site San Jose)

**Committee Discussion:** Patricia Wynne – Noted significant growth in the San Jose area over the past five years.

Mary Ann McCarthy – Mentioned that when Gurnick submitted their feasibility study in April/May, there was little discussion about the San Jose area specifically.

Patricia Wynne – Acknowledged she misread the chart, which included multiple other counties.

Dolores Trujillo – Expressed concern that the San Jose area may be gradually becoming impacted and suggested the board should monitor it closely.

12:58 p.m.

**Motion:** **Jovita Dominguez:** Motion to Recommend acceptance of the feasibility study for a new prelicensure nursing program secondary campus in San Jose requested by Unitek College, Baccalaureate Degree Nursing Program with an enrollment pattern of: \* 40 students, three (3) times a year for an annual enrollment of 120 students.

- If the feasibility study is **accepted**, the program applicant may appoint a program director and begin the self-study report and complete the site-visit.
- If the feasibility study is **not accepted**, the Board notice will include the basis for its decision. An applicant whose initial or revised feasibility study is not accepted, and who still wishes to seek approval of a prelicensure registered nursing program must restart by submitting a letter of intent.
- **If action on the feasibility study is deferred**, the notice from the Board shall specify what additional information and/or documents are

needed from the program applicant in order for the feasibility study to be deemed complete and a due date for submission of the materials. The revised feasibility study will be considered at regularly scheduled ELC and Board meetings after the due date for submission of materials

**Second: Dolores Trujillo**

**Public Comment  
for Agenda Item**

No public comments.

**5.5.1:**

**Vote:**

|                                                               | JD | DT | PW |
|---------------------------------------------------------------|----|----|----|
| Vote:                                                         | Y  | Y  | Y  |
| <b>Key: Yes: Y   No: N   Abstain: A   Absent for Vote: AB</b> |    |    |    |

**Motion Passed**

### ***REGION 7 Inland Empire***

**1:01 p.m.**

#### **5.5.2 California Nurses Educational Institute, Associate Degree Nursing Program**

**Committee  
Discussion:**

Patricia Wynne – Asked about a table on page 139 she hadn't seen before and found it very helpful. Inquired if staff had confirmed the information.

Mary Ann McCarthy – Explained the information is submitted by all programs, but including it in meeting materials is optional.

Loretta Melby – Said the language in the report needs adjustment to specify school responses as "displacement/no displacement." Noted not all information is shared publicly due to clinical partners' confidentiality. Clarified that NECs are not responsible for verifying the data but it should hold schools accountable. Misrepresentation could have consequences.

Patricia Wynne – Mentioned that because the table was part of the staff report, she assumed staff verified it. She would prefer to see information directly from the school.

Loretta Melby – Noted San Diego is impacted and programs look for clinical space there. Suggested members hear public comment before making a motion.

Dolores Trujillo and Jovita Dominguez – Agreed to hear public comment first.

After Public Comment:

Patricia Wynne – Commented on San Diego, LA, and Orange County looking at the region due to impact.

Loretta Melby – Responded that no comments indicated this school is displacing others, so displacement need not be considered. Affirmed the program meets requirements and an affirmative decision can be made based on the data.

**Motion: Patricia Wynne:** Motion to Recommend acceptance of the feasibility study for a new prelicensure nursing program requested by California Nurses Educational Institute, Associate Degree Nursing Program with an enrollment pattern of.

\* 40 generic students each spring and 50 advanced placement students each summer for an annual enrollment of 90 students.

- If the feasibility study is accepted, the program applicant may appoint a program director and begin the self-study report and complete the site-visit.
- If the feasibility study is not accepted, the Board notice will include the basis for its decision. An applicant whose initial or revised feasibility study is not accepted, and who still wishes to seek approval of a prelicensure registered nursing program must restart by submitting a letter of intent.
- If action on the feasibility study is deferred, the notice from the Board shall specify what additional information and/or documents are needed from the program applicant in order for the feasibility study to be deemed complete and a due date for submission of the materials. The revised feasibility study will be considered at

regularly scheduled ELC and Board meetings after the due date for submission of materials.

**Second: Jovita Dominguez**

**Public Comment  
for Agenda Item**

**5.5.2:**

Susan Sportsman, Managing Director, Elaborative Momentum Consulting – Stated she has worked with the school on their feasibility study and supports the request. She does not have information about their clinical sites and cannot comment on that.

Daniel Ortiz, Associate Dean, Imperial Valley College – Reported he spoke with PD Gentry regarding the enrollment increase. Noted the program is in Region 7 but may impact Region 10. Explained that if the program reaches maximum clinical placement, they will have 270 RN students. Mentioned the school accepts students from Imperial County, sharing geographic overlap. Highlighted that this program uses summer sessions when Imperial Valley does not.

**Vote:**

|                                                               | JD | DT | PW |
|---------------------------------------------------------------|----|----|----|
| Vote:                                                         | Y  | Y  | Y  |
| <b>Key:</b> Yes: Y   No: N   Abstain: A   Absent for Vote: AB |    |    |    |

**Motion Passed**

**1:20 p.m.**

**6.0**

**Adjournment**

- **Jovita Dominguez, Chairperson, adjourned the meeting at 1:20 p.m.**

**Submitted by:**

**Accepted by:**

**Loretta Melby, MSN, RN**  
Executive Officer  
California Board of Registered Nursing

**Jovita Dominguez, BSN, RN**  
Chair, Education/Licensing Committee  
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