

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING
ENFORCEMENT, INVESTIGATIONS, AND INTERVENTION COMMITTEE
MEETING MINUTES**

Date: Wednesday, February 11, 2026

Start Time: 4:00 p.m.

Location: The Enforcement, Investigations, and Intervention Committee meeting was held via remote access in accordance with Government Code section 11123.5. All Committee members participated remotely.

4:00 p.m.

1.0

Call to order, roll call, and establishment of a quorum

Chairperson Patricia “Tricia” Wynne, Esq., called the meeting to order at 4:00 p.m.

A quorum was established at 4:01 p.m. All members were present except Katie Nair.

Committee Members: Patricia “Tricia” Wynne, Esq., Chair
David Lollar
Alison Cormack
Katie Nair, MSN, MBA/HCM, RN

BRN Staff: Loretta (Lori) Melby, RN, MSN – Executive Officer
Reza Pejuhesh – DCA Legal Affairs Division, Attorney
Tim Buntjer – Deputy Chief of Discipline, Citations and Probation, Staff Liaison

4:02 p.m.

2.0

General instructions for the format of a teleconference meeting

The BRN Moderator provided instructions regarding the use of WebEx/Slido for public comments, muting protocols, and meeting procedures.

**Public Comment
for Agenda Item**

2.0: None

4:06 p.m.

3.0

Public comment for items not on the agenda

Public Comment for Agenda Item 3.0: **Hillory Fields, RN, BSN** requested that the Board consider shortening the document retention period on her license following early release from probation.

Rebecca Hoden, Expert Practice Consultant requested that the Board analyze and adjust expert practice consultant (EPC) hourly rates to reflect expertise, certifications, and cost-of-living trends.

4:10 p.m. 4.0 Review and vote on whether to approve previous meeting minutes
4.1 October 21, 2025

Committee Discussion: None

Motion: **David Lollar** moved to approve the EIC meeting minutes from October 21, 2025, and to allow BRN staff to make non-substantive changes to correct name misspellings and/or typographical errors.

Second: **Alison Cormack**

Public Comment for Agenda Item

4.1: None

Vote:	PW	AC	KN	DL
	Y	Y	AB	Y
	<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB			

Motion Passed

4:12 p.m. 5.0 Information Only: Enforcement Division updates

Deputy Chief Tim Buntjer provided updates including:

- Participation in the NCSBN Substance Use Disorder Monitoring Program Study (through 2027).
- Status of oral fluid testing implementation for probationers.
- Vendor transition from Vault/First Advantage to Affinity Health Group.
- Ongoing recruitment needs for expert practice consultants in multiple specialty areas.

- Current case aging at the Attorney General's Office (19% pending over one year).
- Posting of the new Probation Frequently Asked Questions document.
- Increase in viral complaints and efforts to coordinate with DCA and NCSBN on best practices.

Committee Discussion: **Chair Wynne** asked whether low EPC reimbursement rates hinder recruitment.

Buntjer stated he was not aware of direct causation but acknowledged the rate can be a hindrance.

Executive Officer Melby clarified current EPC hourly rates and noted the supplemental nature of the work.

**Public Comment
for Agenda Item**

5.0: None

4:21 p.m.

6.0

Information Only: Investigations Division updates

Deputy Chief Nicole Bowles provided updates including:

- Continued workflow mapping with the Office of Organizational Improvement (20 maps completed; two workshops per week underway).
- Status of the Board's Budget Change Proposal requesting eight Special Investigator positions (included in the Governor's proposed budget; pending legislative review).
- Enhanced triage and preliminary case work pilot (concluding this month).
- Resumption of Nursing Education Consultant review of complaints for scope-of-practice issues.
- Current caseloads and recruitment for one Special Investigator in the Southern Region.

Committee Discussion: **Alison Cormack** noted that investigation time has begun to decrease despite rising case volume and acknowledged staff efforts.

**Public Comment
for Agenda Item**

6.0: None

4:30 p.m.

7.0

Information Only: Intervention Program updates

Deputy Chief Tim Buntjer presented on behalf of Staff Liaison Shannon Johnson, including:

- Ongoing EO-led education for Intervention Evaluation Committees (IECs).
- IECs increasing meeting frequency from four to six times per year.
- Current IEC vacancies (one physician, four RNs).
- Recruitment efforts and upcoming interviews.

Committee Discussion: None

Public Comment for Agenda Item 7.0: None

4:34 p.m. 8.0 Information Only: Presentation by the Executive Officer on education provided to the Intervention Evaluation Committees and report out on any feedback

Executive Officer Melby provided an overview of the educational content delivered to IECs and feedback received.

Committee Discussion: **David Lollar** stated the updates were encouraging and represented progress in the right direction.

Public Comment for Agenda Item 8.0: None

4:44 p.m. 9.0 Discussion and possible action: Future roles and responsibilities of the Enforcement, Investigations, and Intervention Committee

Committee Discussion: **Chair Wynne** supported the concept but expressed concern that some committee work may not be fully heard by the Board.

Lollar supported the proposal, noting it would improve efficiency and streamline Board processes.

Cormack requested clarification on how information would be presented to the Board.

Executive Officer Melby explained that materials would be provided through linked documents in Board packets.

Cormack emphasized the importance of committee chairs helping summarize key takeaways for Board members not serving on those committees.

Wynne agreed.

4:53 p.m.

Motion: **Patricia Wynne** moved to adopt the proposed approach for defining and implementing the future roles and responsibilities of the Enforcement, Investigations, and Intervention Committee, including the process for presenting committee work and materials to the full Board.

Second: **David Lollar**

**Public Comment
for Agenda Item**

9.0: None

Vote

	PW	AC	KN	DL
Vote:	Y	Y	AB	Y
<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB				

Motion Passed

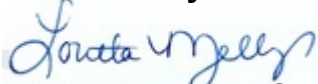
5:00 p.m.

10.0

Adjournment

➤ Chairperson Patricia Wynne adjourned the meeting.

Submitted by:



Loretta Melby, MSN, RN
Executive Officer
California Board of Registered Nursing

Accepted by:



Patricia Wynne, Esq.
Chairperson, Enforcement, Investigations and
Intervention Committee
California Board of Registered Nursing