



Agenda Item 4.1

**Review and Possible Action:
Approval of Prior Meeting Minutes from
November 19-20, 2025**

BRN Board Meeting | March 26-27, 2026

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING
BOARD MEETING MINUTES**

DRAFT

Date: Wednesday, November 19, 2025

Start Time: 9:00 a.m.

Location: Department of Consumer Affairs
1747 North Market Blvd.
Hearing Room (Suite 186)
Sacramento, CA 95834

The Board of Registered Nursing held a public meeting in person and via a teleconference platform.

9:00 a.m.

1.0

Call to Order/Roll Call/Establishment of a Quorum

Dolores Trujillo, RN, President, called the meeting to order at: 9:00 a.m. All members present. Quorum established at 9:01 a.m.

Board Members: Dolores Trujillo, RN – President
Nilu Patel, DNAP, CRNA, FAANA – Vice President
Jovita Dominguez, BSN, RN
Patricia “Tricia” Wynne, Esq.
Roi David Lollar
Vicki Granowitz
Alison Cormack
Katie Nair, MSN, MBA/HCM, RN

BRN Staff: Loretta (Lori) Melby, RN, MSN – Executive Officer
Reza Pejuhesh – DCA Legal Affairs Division, Attorney

9:02 a.m.

2.0

General instructions for the format of a teleconference call

The BRN Moderator reviewed procedures for participating in the meeting via teleconference and in person.

The moderator explained:

- Use of the Slido (Q&A) feature to request public comment
- The two-minute time limit per speaker
- That no time warnings would be provided
- That microphones would be muted once time expired

- That Board members may not respond to items not on the agenda
- That microphones would be muted when not in use to avoid background noise

The moderator also noted that in-person public comment would be solicited at BRN Headquarters when applicable.

9:04 a.m. 3.0 Public comment for items not on the agenda; items for future agendas

**Public Comment(s)
for Agenda Item**

3.0: No public comments were received via teleconference or in person.

9:05 a.m. 4.0 Review and possible action: Approval of prior meeting minutes

4.1 August 20-21, 2025

Board Discussion: The Board reviewed the August 20-21, 2025 Board Meeting Minutes

Motion: Vicki Granowitz: Motion to Approve the minutes from August 20-21, 2025, and allow BRN staff to make non-substantive changes to correct name misspellings and/or typos that may be discovered in the document.

Second: Alison Cormack

**Public Comments
for Agenda Item(s)**

4.1: No public comments were received via teleconference or in person.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

9:08 a.m. 5.0 Report of the Administrative Committee

9:08 a.m. 5.1 Executive Officer Report

Executive Officer (EO) Loretta Melby presented her report, referencing materials beginning on page 4 of the agenda packet.

Key highlights included:

Vacancy Report:

As of October 30, 2025, the Board's overall vacancy rate was 8.2%, with vacancies across multiple divisions including operations, consumer services, investigations, licensing, continuing education, enforcement, probation monitoring, legal, and intervention support. Recruitment efforts are ongoing, with several positions filled or in progress, including mandatory reinstatements, internal promotions, and upcoming appointments.

Social Media Metrics:

Current follower counts were reported as approximately:

- Facebook: 10,000+
- Instagram: 1,400
- LinkedIn: 3,300
- X (formerly Twitter): 323

Interagency and Stakeholder Engagement:

EO Melby reported extensive engagement over the prior three months, including participation in National Council of State Boards of Nursing (NCSBN) calls, collaboration with the Department of Consumer Affairs (DCA), preparing for the Joint Forum being held December 17th, coordination with other healing arts boards regarding the Intervention Program, outreach related to rural workforce pipelines, Intervention Program education and oversight with the vendor Premier Health, website modernization and potential AI tools, and presentations at a COADN/CACN joint conference in October.

Program and Policy Initiatives:

Updates were provided on AB 1577 coordination with HCAI, meetings with lobbyists in preparation for sunset review, discussions with the California Association of Nurse Practitioners around Schedule II requirements, education initiatives, and regulatory and licensing discussions with the UC system, and outreach to hospital associations to discuss rural health in California.

Board Discussion: Board Member Patricia Wynne asked about comparisons between BRN's Intervention Program and those of other healing arts boards.

EO Melby explained that while there are similarities, BRN has the largest participant population due to its licensing volume, and differences exist based on board structures and committee oversight. She noted ongoing collaboration with DCA to streamline processes and expressed satisfaction with the vendor's progress.

**Public Comment(s)
for Agenda Item**

5.1: No public comments were received via teleconference or in person.

9:19 a.m.

5.2

Information only: 2022-2025 Strategic Plan and goal progression

EO Melby presented the final update on the 2022–2025 Strategic Plan, noting this would be the last report for the current plan as the Board transitions to the next strategic planning cycle.

Highlights included:

- Several goals were designated as “evolving” to reflect continued progress rather than completion or non-achievement.
- Challenges related to data baselines, technology transitions, and process measurement were discussed.
- Progress was reported on website improvements, internal process mapping, collaboration with the Medical Board of California, regulatory updates, and implementation efforts related to SB 639 and AB 1577.
- Updates were provided on faculty approval processes, Breeze system enhancements, regulatory backlogs, and national meeting participation.

Board Discussion: Board Member Patricia Wynne commended staff for the comprehensive nature of the strategic plan and its ongoing evolution.

Board Member Alison Cormack noted significant improvements in the usefulness and clarity of the quarterly strategic plan reports.

**Public Comment(s)
for Agenda Item**

5.2: No public comments were received via teleconference or in person.

9:30 a.m.

5.3

Discussion and possible action: Appointment by Board President of new Board member to committee(s) and possible committee reassignment, and approval by the Board

President Dolores Trujillo announced the appointment of newly seated Board Member Katie Nair to the Enforcement, Investigations and Intervention Committee.

Board Discussion: None

Motion: **Nilu Patel:** Motion to accept the appointment by the Board President of committee member(s).

Second: Alison Cormack

**Public Comment(s)
for Agenda Item**

5.3: No public comments were received via teleconference or in person.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

9:34 a.m.

5.4

Information only: Presentation by DCA Budget Office on the Registered Nursing Fund condition

Luke Fitzgerald, Budget Analyst with the Department of Consumer Affairs, and Suzanne Balkis, Budget Manager, presented the Registered Nursing Fund Condition Statement.

Key points included:

- Prior-year actuals showed a reserve balance of approximately 13.5 months.
- Current-year projections indicated a reserve of approximately 15.2 months.
- Revenue sources include license fees, renewals, and enforcement-related collections.
- Expenditure growth factors include salary adjustments and retirement contributions.
- The fund remains healthy and within statutory limits.

Board Discussion: Board Members discussed the Board’s role in budget development, the statewide budget process, and the distinction between policy oversight and operational budget control. Staff explained the multi-layered budget approval process involving DCA, the Department of Finance, the Governor, and the Legislature.

**Public Comment(s)
for Agenda Item**

5.4: Bobby Dalton-Roy, SEIU Local 1000: Encouraged the Board to consider utilizing the healthy fund balance to support Nursing Education Consultant (NEC) compensation through appropriate budget and compensation requests.

9:50 a.m.

5.5

Information only: Presentation on the approval process of out-of-state nurse practitioner programs, the role of the Board and the effect of these approvals on in-state nurse practitioner programs

EO Melby presented information on the approval of out-of-state nurse practitioner (NP) programs, the Board's regulatory authority, and impacts on in-state NP programs.

Topics discussed included:

- Regulatory requirements under sections 1484 and 1486.
- Growth in out-of-state NP programs offering clinical placements in California. Referenced the Board's website where this information is captured.
- Challenges related to clinical placement availability.
- Distinctions between prelicensure nursing education and NP clinical training.
- Workforce pipeline considerations, particularly for rural and underserved areas.

Board Discussion: Board Members discussed enrollment impacts, online education models, clinical placement challenges, and the need for additional data regarding in-state NP program enrollment.

Staff indicated that further information would be gathered and that the matter would be returned to the Education/Licensing Committee (ELC).

**Public Comment(s)
for Agenda Item**

5.5: No public comments were received via teleconference or in person.

The Board recessed at 10:20 a.m. and reconvened at 10:35 a.m. Quorum was reestablished, all members present.

10:35 a.m.

6.0

BRN future priorities and proposals for review and possible action

10:36 a.m.

6.1

Discussion and possible action: Procuring nurse support group facilitation services through a third-party vendor

Board member Patricia Wynne introduced Agenda Item 6.0 and noted that at the previous Board meeting a potential vendor had presented on developing a more uniform Nurse Support Group (NSG) facilitator process. The vendor also presented to the Enforcement/Intervention Committee (EIC) in the prior month.

The EIC recommendation was to direct staff to initiate a Request for Proposal (RFP) process to procure nurse support group facilitation services through a third-party vendor. The committee emphasized that the goal was not to increase costs to participating nurses.

Board Discussion: Board Member Wynne clarified that this was not a recommendation to select a specific vendor, but to begin the RFP procurement process. She explained the vendor was presented for informational purposes only and because the Board was unaware such services existed. The intent was to develop an RFP based on the Board’s needs and requirements, not based on any one vendor.

Board Member Alison Cormack supported the recommendation and requested that current NSG facilitators be given an opportunity to provide input into the RFP development. She suggested that staff provide a contact point (e.g., email) for facilitators to submit feedback on what is working, what is not, and suggestions for improvement.

EO Melby confirmed that staff would coordinate with the enforcement team to solicit facilitator feedback prior to issuing the RFP.

**Public Comment(s)
for Agenda Item**

6.1: No public comments were received via teleconference or in person.

Motion: **Patricia Wynne:** Motion to accept the recommendation from the EIC on October 21, 2025, to direct staff to initiate the request for proposal process to procure nurse support group facilitation services through a third-party vendor.

Second: **Alison Cormack**

Vote:	DT	AC	PW	JD	NP	DL	VG	KN
	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

11:03 a.m. 7.0 Report of the Nursing Practice Committee

11:03 a.m. 7.1 Information only: Advisory committee updates

Executive Officer Loretta Melby provided an overview of recent advisory committee meetings and reported that the Board resumed annual reporting on advisory committee goals and objectives, which

had historically been conducted but paused during the strategic planning period.

EO Melby noted that meeting minutes are posted after committee approval, and that webcasts are posted promptly after meetings. She summarized the advisory committee meetings held since the prior Board meeting, including:

- August 27 – Clinical Nurse Specialist Advisory Committee (CNSAC) and Certified Registered Nurse Anesthetist Advisory Committee (CRNAAC)
- September 10 – Nursing Education and Workforce Advisory Committee (NEWAC)
- September 23 – Nurse-Midwifery Advisory Committee (NMAC) and Nurse Practitioner Advisory Committee (NPAC)
- September 18 – CRNAAC (special meeting due to loss of quorum at prior meeting)

EO Melby noted that committee agendas were aligned across advanced practice registered nurse (APRN) advisory committees to cover consistent topics, including disciplinary items, updated or new regulations, and delineation of the Board's role in protecting the public versus promoting the profession. She also noted the inclusion of presentations from California-based professional organizations to clarify areas of jurisdiction and avoid misinterpretation of the Board's role.

EO Melby then provided a summary of the accomplishments and work plans for Board committees and advisory committees, aligned with the Board's 2022–2025 Strategic Plan, including:

Board Committees

- **Education/Licensing Committee (ELC):**
Advanced licensing reforms to reduce processing times, improve affordability, and enhance communication with applicants; continued transparency and oversight of program approvals and stakeholder concerns reinforcing accountability and evaluating and approving program growth; supported workforce pipeline and program compliance.
- **Nursing Practice Committee (NPC):**
Implemented new legislative mandates, refined transition to practice framework, and updated regulatory guidance for APRNs; supported access to care and strengthened professional standards.
- **Enforcement/Intervention/Investigations Committee (EIIC):**
Strengthened consumer protection through oversight of

nursing practice, Intervention Program requirements, and transparency in the disciplinary process; balanced public safety with rehabilitative opportunities.

- **Legislative Committee:**
Not held; may restart in the next calendar year.

Advisory Committees

- **NPAC:**
Addressed implementation of AB 890 and SB 1451, refined transition to practice requirements, updated regulatory guidance, and considered disciplinary structures balancing expanded authority with accountability.
- **NMAC:**
Updated requirements, clarified scope of practice, and aligned regulations with new legislation (SB 1375 and SB 667); advanced independent practice authority and considered updating educational standards.
- **CNSAC:**
Clarified scope of practice, debated national certification standards, and aligned educational oversight; ongoing work to draft regulatory language defining CNS role, licensure, application processes, and education oversight.
- **CRNAAC:**
Supported legislative reforms and strengthened professional standards, including codifying independent practice authority, refining licensure oversight, and engaging stakeholders for safe anesthesia care.
- **NEWAC:**
Focused on strengthening nursing education pipeline, addressing faculty shortages, aligning workforce development, and improving diversity and capacity of nursing programs. Specifically exploring incentives and partnerships with academic institutions, discussed the need for balancing increase enrollment in prelicensure nursing programs and addressing workforce needs with clinical training site availability and supported projects aimed at increasing representation of underrepresented groups in nursing education, aligning with California's broader equity goals.

Board Discussion: Board members expressed support for continuing the annual advisory committee progress report.

**Public Comment(s)
for Agenda Item
7.1:**

Laura Stark (Adult-Gerontology Acute Care Nurse Practitioner): Commented on NP regulations still referencing outdated “infeasibility” wording that was removed from statute. She asked when regulations would be updated and referenced the NAHN white paper.

EO Melby responded that statute supersedes regulations and that the regulatory package updating the language is currently under BRN management review and will move to DCA.

Melanie Row (CRNA, Practice Director, California Association of Nurse Anesthesiology): Spoke in support of AB 876 implementation and requested the Board codify in regulation the authority for CRNAs to delegate and implement anesthesia services across pre-operative, operative, and post-operative settings. EO Melby responded that the language was removed from the bill during the legislative process and the Board intends to codify what authority was given in the updated statute through regulations. She explained that the Board’s policy is that RNs may implement medical orders transmitted by an agent of a physician and that updated regulation will clarify RN authority to follow orders from APRNs, including CRNAs, through delegation and supervision. She noted regulatory development is underway and that if statutory clarification is needed, it could be pursued through the sunset process.

Further Board Discussion: Board members discussed that RN authority exists under current law and the need to clarify regulation to avoid misinterpretation.

11:27 a.m.

7.2

Discussion and Possible Action: Appointment of CRNAAC member(s)

Vice President Nilu Patel introduced Agenda Item 7.2 and announced the CRNAAC had a vacancy requiring a CRNA member.

The Board received six applications, and the administrative committee supported the appointment of Charles Griffis, PhD, CRNA.

Dr. Griffis was elevated for comment. He thanked the Board and expressed his commitment to public protection and supporting high-quality nursing care.

Board Discussion: None

Motion: **Nilu Patel:** Motion to accept appointment of Charles Griffis to CRNAAC as a member.

Second: David Lollar

Public Comment(s) for Agenda Item 7.2: **Monica Miller (CANA, Sacramento):** Supported the appointment of Dr. Griffis and praised his leadership and ability to represent the Board's work publicly.

Vote:	DT	AC	PW	JD	NP	DL	VG	KN
	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

11:52 a.m. 8.0 Report of the Education/Licensing Committee (ELC)
Committee Chair Jovita Dominguez introduced Agenda Item 8.0 and stated the committee would present recommendations from the October 2025 ELC meeting.

11:52 a.m. 8.1 Discussion and possible action regarding ELC recommendations to the Board on agenda items presented at the October 21, 2025, ELC meeting.

Dr. Mary Ann McCarthy, BRN Supervising Nursing Education Consultant and ELC Liaison, provided an overview of the consent agenda process. She explained that items listed in the October 2025 ELC meeting materials (pages 5-8) were being presented as consent unless pulled for discussion by a board member or member of the public.

Dr. McCarthy stated that the motion would be to accept the ELC recommendations for all items contained in 8.1.

Motion: Jovita Dominguez: Motion to accept the recommendations of the ELC for all items contained in Agenda Item 8.1.

Second: Patricia Wynne

Public Comment(s) for Agenda Item

8.1: Dr. Christina Manor: Asked two questions regarding NP program clinical placements and standardization across NP education

1) Preceptor placement:

EO Melby explained that schools must facilitate clinical placements, but students may also identify preceptors. The school must document preceptor information and ensure appropriate oversight.

2) Standardization across NP education:

EO Melby noted California’s current model requires national certification for advanced practice (as part of AB 890 implementation). She described the transition requirements:

- 3 years/4,600 hours under standardized procedures with physician oversight
- Additional 3 years in group settings with physician presence
- 103 status followed by 104 independent practice

She explained this process helps ensure competency and protects public safety.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

11:50 a.m.

8.2

Discussion and possible action regarding a request for an enrollment increase for an approved prelicensure nursing program

Dr. McCarthy stated Agenda Item 8.2 did not go through ELC and was being presented directly to the Board due to scheduling constraints. The item involved a request for enrollment increase for:

8.2.1

Santa Monica College – ADN Program

- Current enrollment: 40 students, twice annually (80/year)
- Proposed enrollment: 60 students, twice annually (120/year)
- Net increase: 40 students annually

Dr. McCarthy described supporting documentation and review materials:

- Growth data (pages 113–114)
- Facility collaboration form (page 116)
- Program executive summary (page 121)

Program representative Dr. Eric Williams explained the request and noted it was routed directly to the Board due to meeting schedule constraints.

EO Melby introduced a new clinical collaboration form (page 115) designed to improve transparency and track facility impact. She

explained that facilities were contacted to confirm whether additional clinical placement would create conflict. Some facilities did not disclose other programs using their sites. Many academic institutions did not respond to outreach, creating compliance and transparency issues. BRN is developing a Clinical Facility Authorization Platform to centralize and report facility usage data.

Board Discussion: Board Members discussed the need for collaboration and transparency.

Patricia Wynne supported the request and praised the collaboration form.

David Lollar stated non-response by other schools implies agreement; he noted it reduces public comment conflict.

Jovita Dominguez expressed disappointment at lack of responses but acknowledged process confusion.

EO Melby explained historical changes and audit recommendations that changed outreach processes. She emphasized the new form aligns with regulation and is intended to improve clarity.

Motion: **Patricia Wynne:** Motion to recommend acceptance of the enrollment increase for Santa Monica College Associate Degree Nursing Program with an enrollment pattern of 60 students two times a year which is 120 students annually for an increase of 40 students annually.

Second: **Nilu Patel**

**Public Comment(s)
for Agenda Item**

8.2.1: No public comments were received via teleconference or in person.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

12:09 p.m.

8.3

Information and discussion only: NCLEX update

EO Melby provided an update on NCLEX pass rates and licensing outcomes. No action was required.

Board Discussion: None

**Public Comment(s)
for Agenda Item**

8.3: No public comments were received via teleconference or in person.

12:09 p.m.

8.4

Information and discussion only: Licensing update

EO Melby provided an update on licensing processing, program approvals, and regulatory updates. No action was required.

Board Discussion: None

**Public Comment(s)
for Agenda Item**

8.4: No public comments were received via teleconference or in person.

Lunch Break from 12:09 p.m. to 12:45 p.m – Quorum reestablished at 12:45 p.m. – All members present.

12:45 p.m.

9.0

Report of Enforcement/Investigations/Intervention Committee (EIIC)

12:46 p.m.

9.1

Discussion and Possible Action: Request to change the EO review of the IEC recommendations as directed at the August 2025 Board meeting to routine EO audits; presentation of Intervention Program statistical data.

Board Member Patricia Wynne introduced Agenda Item 9.1 regarding the EO's review of IEC recommendations, as directed by the Board at the August 2024 Board meeting.

EO Loretta Melby reported on the review process since August 2024. She explained the initial volume of cases and described the process of training and outreach to IEC open sessions, noting a marked improvement in committee recommendations and a decline in cases requiring EO review.

She recommended transferring review authority back to the Intervention Program Manager and proposed quarterly audits for one year.

Board Discussion: Board discussion focused on the need for a motion to formalize the change and maintain transparency through audits.

Motion: David Lollar: Motion to reassign review responsibility to the Intervention Program Manager and to conduct quarterly audits for one year.

Second: Nilu Patel

**Public Comment(s)
for Agenda Item**

9.1: No public comments were received via teleconference or in person.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

1:20 p.m.

9.2

Discussion and Possible Action: Enforcement Division update

Enforcement Division Chief Shannon Johnson presented the Enforcement Division update. She reported ongoing participation in the NCSBN five-year pilot study and noted the board’s continued work on feasibility of nurse support groups and oral fluid testing for probationers. She provided updates on complaint intake triage, coordination with the Division of Investigation, and current caseload statistics. She corrected a clerical error in Table F and answered board member questions regarding contracts, expert practice consultants, and complaint trends.

**Public Comment(s)
for Agenda Item**

9.2: No public comments were received via teleconference or in person.

1:27 p.m.

9.3

Discussion and Possible Action: Investigations Division update

Deputy Chief of Investigations, Nichole Bowles, provided the Investigations Division update. She discussed workflow mapping efforts, collaboration with the Medical Board of California, and enhanced triage pilot. She noted high caseloads for special investigators and reported staffing updates. She also discussed potential use of NECs for early scope-of-practice triage and consultation to improve efficiency. Board members acknowledged the workload and expressed support for staff wellness initiatives.

**Public Comment(s)
for Agenda Item**

9.3: No public comments were received via teleconference or in person.

1:34 p.m.

9.4

Discussion and Possible Action: Intervention Program update

Enforcement Division Chief, Shannon Johnson, provided the Intervention Program update. She noted ongoing attendance at IEC meetings and progress toward regulatory language revisions. She discussed challenges with the new vendor portal and anticipated rollout to participants in early 2026. She also reported on the proposal to increase IEC meeting frequency rather than opening additional committees and discussed recruitment needs for IEC members.

Board Discussion: Board members discussed the proposed changes and noted the importance of continued education and consistency in committee operations.

Motion: **Nilu Patel:** Motion to appoint Dr. Alan Schneider (IEC 12) and Dr. Gwen Rudolph (IEC 7) to IEC positions, expiring November 30, 2029.

Second: **David Lollar**

**Public Comment(s)
for Agenda Item**

9.4: No public comments were received via teleconference or in person.

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	Y	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

1:44 p.m.

10.0

Closed Session

10.1

Disciplinary Matters

The Board convened in closed session pursuant to Government Code section 11126, subdivision (c)(3) to deliberate on disciplinary matters, including stipulations and proposed decisions.

10.2

Pending Litigation

The Board convened in closed session pursuant to Government Code section 11126, subdivision (e), to discuss pending litigation:

- *Rebecca Love v. Board of Registered Nursing, and Does 1 through 20, Superior Court of California, County of Sacramento, case no. 25WM000159*
- *Augustine Okello v. Board of Registered Nursing, Superior Court of California, County of Sacramento, case no. 25WM000175*

10.3 Personnel Matters

The Board convened in closed session pursuant to Government Code section 11126, subdivision (a)(1) regarding terms of employment of its Executive Officer.

11.0 Recess to November 20, 2025 – 9:00 am

Thursday, November 20, 2025 – 9:00 am Board Meeting

9:00 a.m.

1.0 Call to Order, roll call, and establishment of a quorum

President Dolores Trujillo called the meeting to order and welcomed members and the public to day two of the Board of Registered Nursing meeting. Roll call was conducted to establish a quorum. All members present.

EO Loretta Melby introduced herself and Board Legal Counsel, Reza Pejuhesh.

9:03 a.m.

2.0 General instructions for the format of a teleconference call

The Board Moderator provided general instructions for teleconference participation and public comment using the WebEx Q&A feature (Slido).

The moderator explained that public comment would be taken when indicated on the agenda and that each speaker would have two minutes.

9:06 a.m.

3.0 Public Comment (Non-Agenda Items / Future Agenda Items)

The Board opened public comments for items not on the agenda and suggestions for future agenda items. The WebEx Q&A feature was activated for attendees to request to speak.

No public comment was requested.

9:10 a.m.

4.0

Report on Legislation

4.1 Discussion and possible action: Board's 2026 Sunset Report

Board President Dolores Trujillo introduced Agenda Item 4.0 and noted that EO Loretta Melby would present the report.

EO Melby explained the structure of the review:

1. Review Board member edits to the report
2. Review of substantive sunset report content
3. Public comment provided twice (after edits and after substantive review)

Review of Board Member Edits

EO Melby reported that board members Jovita Dominguez, Nilu Patel, and Vicki Granowitz submitted edits prior to the meeting. These edits were incorporated and posted online.

She reviewed the changes using a PowerPoint presentation.

Key Edits and Updates (Summarized)

Executive Summary Changes

- Added educational oversight accomplishments, including:
 - 10 new pre-licensure programs
 - 6 new campus locations
 - 63 enrollment increases across 56 programs (5,725 new placements; 24% growth)
- Revised wording from “expansion” to “realignment” for the intervention program.
- Added customer satisfaction data showing improvement from 2022 to 2024.

Substantive Report Changes

- Added UC Davis CRNA program (total now six CRNA programs).
- Corrected recidivism description in the Intervention Program.
- Corrected committee assignment table (Enforcement Committee designation).
- Added requirement for IEC applicant interviews by board subcommittee.
- Added explanation of the California Nursing Program Graduate Portal and its benefits.
- Added clarification about the Executive Officer's experience as a licensee in connection with her duties as EO.

- Expanded discussion on Issue 10.8 regarding financial stipends for intervention participants.
- Added Medical Board-aligned language for DUI discipline (Issue 10.11).
- Confirmed committee assignments and planned updates post-meeting.

EO Melby summarized major education accomplishments including new programs, enrollment increases, improved faculty approval processes, and development of a clinical facility approval databank.

1st Public Comment for Agenda Item 4.1: **Bobby Dalton-Roy (SEIU Local 1000):** Requested to speak later on other report portions (to be addressed during general public comment).

Melanie Row, CRNA (California Association of Nurse Anesthesiology): Supported improvements in licensing responsiveness and endorsement processing (Issue 9.9). Thanked the Licensing Division Chief for improvements in processing speed.

Board took a 15-minute break for staff to finalize edits.

Board Reconvened. Quorum Established.

Continued Overview of 4.1: EO Melby summarized licensing improvements including:

- Graduate Portal launch
- Automated deficiency notifications
- Endorsement process improvements
- “Concierge service” and “max effort” process
- Continuing Education (CE) provider audit improvements
- Fingerprint processing contract to reduce delays

EO Melby also summarized enforcement improvements including:

- Updated Complaint Prioritization and Referral Guidelines
- Streamlined employment approvals
- Enhanced IT dashboards and tools
- Intervention Program vendor transition and staff support

Board took an additional 15-minute break to allow staff to work on edits.

Board Reconvened. Quorum Established.

EO Melby reviewed prior sunset issues including:

- Licensing processing improvements

- Consumer satisfaction improvements (51% to 70%; dissatisfaction decreased from 33% to 19%)
- Board meeting volume
- APRN legislative updates
- Nursing program oversight improvements
- CE provider audit challenges due to staffing and salary constraints

Board Discussion: Board Member Vicki Granowitz asked about NEC salary comparisons and agency classification differences. Staff noted NECs are under Union 21, which impacts compensation.

EO Melby introduced new sunset issues, including:

- Simulation-Based Learning (Best practice and standards)
- APRN National Certification requirement
- Removal of separate furnishing license for NPs and NMs

Board discussed whether multiple misdemeanors should automatically trigger disciplinary action. Legal counsel noted the language could reduce discretion.

Board Member Comments:

- Support for restorative justice principles and flexibility
- Concern about insufficient information (Board Member Cormack)

Motion: Dolores Trujillo: Motion to pursue proposed action to amend BPC 2762 to include multiple misdemeanors/felonies involving substances/alcohol.

Second: Jovita Dominguez

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	A	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

Continued Overview of 4.1: DUI Discipline Discussion Continued
Deputy Chief Tim Buntjer clarified how BAC levels and criminal enhancements affect charges and noted prosecutorial discretion.

IEC Meeting Statutory Amendment Proposal

Board recommended statutory exemption for IEC meetings from Bagley-Keene due to confidentiality and administrative burden.

Staff Development (Issue 2.10)

Board Member Cormack requested future increased staff development funding beyond virtual options.

2nd Public Comment for Agenda Item 4.1: **Bobby Dalton-Roy (SEIU Local 1000):** Addressed NEC vacancy rate (36%) and salary/retention issues. Recommended salary adjustments and employee compensation request under HR manual section 1715.

Monica Miller (AANP): Thanked Board for report and committed to continued collaboration.

Emily Frank (CRNA): Requested statutory clarification of CRNA delegation authority to RNs and other staff.

Liz Bambos (CRNA): Requested clarification on CRNA delegation and shared example of opioid-sparing medication administration.

Additional CRNA commenter (WebEx): Clarified need for delegation authority to other staff including lab and radiology.

Further Board Discussion: EO Melby acknowledged the delegation request and proposed adding a new sunset issue to clarify APRN delegation authority to RNs and other staff, applying to all APRNs (NP, CNM, CNS, CRNA).

The Board delegated authority to the Administrative Committee to review and approve the final report language for this addition, with the understanding that the full Board would be notified once the Administrative Committee finalized the text.

Motion: **David Lollar:** Motion to approve the 2026 Sunset Report with the suggested edits from today’s meeting and allow BRN staff to make non-substantive changes and delegate final approval to the Board’s Administrative Committee for the substantive change by adding the delegation from an APRN in section 10 before submission to the Legislature.

Second: **Patirica Wynne**

Vote:

	DT	AC	PW	JD	NP	DL	VG	KN
Vote:	Y	A	Y	Y	Y	Y	Y	Y
Key: Yes: Y No: N Abstain: A Absent for Vote: AB								

Motion Passed

12:11 p.m.

6.0

Adjournment

Dolores Trujillo, President, adjourned the meeting at 12:11 p.m.

Submitted by:

Accepted by:

Loretta Melby, MSN, RN
Executive Officer
California Board of Registered Nursing

Dolores Trujillo, RN
President
California Board of Registered Nursing