BOARD OF REGISTERED NURSING

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California Board of Registered Nursing

2022-2023 Annual School Survey

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California Board of Registered Nursing
2022-2023 Annual School Survey

*The following information sheet is a requirement for individuals participating in research.

INFORMATION SHEET

A. PURPOSE AND BACKGROUND

Annually, the Board of Registered Nursing (BRN) conducts an online survey to collect data from both prelicensure and postlicensure nursing education programs. This survey contains questions relating to student and faculty demographics, admission and completion rates and program administration. The survey time period is August 1, 2022 to July 31, 2023. In addition, student and faculty Census Data are requested for October 15, 2023.

The individual program data are then compiled into a statewide aggregate database. The BRN will report aggregate data from the 2022-2023 survey in the Annual School Report. Statewide and regional trends in nursing education over the past ten years will also be analyzed and reported. Reports generated as a result of these analyses will be available on the BRN website (http://www.rn.ca.gov/).

Joanne Spetz, Ph.D., at the University of California, San Francisco, is administering the 2022-2023 BRN Annual School Survey, and is analyzing and reporting upon the survey data on behalf of the Board. All California nursing education program deans and directors will be invited to complete this survey.

B. PROCEDURES

At this reading, the BRN has contacted you via email stating that the online survey is available and ready to complete. The unique survey link in that email will allow you to enter the system and begin completing the online survey. If you need to exit the survey prior to completing a section, you may save your responses and return to the system later to continue filling out the survey.

At the end of the survey is a short Survey Process Questionnaire that asks about your experiences with the survey tool and your recommendations for its improvement. Completing this questionnaire will take less than 5 minutes of your time and will allow the BRN to improve the survey tool in future years.

C. RISKS/DISCOMFORTS

The following information pertains to the person completing the survey. It does not pertain to a nursing school. Participation in research may involve a loss of privacy. However, all personal information will be handled as confidentially as possible. We will do our best to make sure that the personal information gathered for this survey is kept private. However, we cannot guarantee total privacy. Your personal information may be given out if required by law. If information from this survey is published or presented at scientific meetings, your name and other personal information will not be used. School data provided in this survey are of public record.

D. BENEFITS

There will be no direct benefit to you for participating in this survey. However, the results of this survey may be used by program directors for grant writing purposes, program evaluation, and to assist campus administration and the community to understand the issues facing nursing education. The knowledge gained will also be used by policymakers to determine the effects of recently implemented policy changes on nursing education. This will guide future funding of nursing education initiatives. Foundations and health care organizations will also use the results when making decisions regarding nursing education funding. These data may also be utilized by regional workforce planners.

E. COSTS/PAYMENT

There will be no costs to you for participating in this study. Similarly, there is no payment for your participation.

F. QUESTIONS

If you have any comments or concerns about participating in or completing this survey, please contact Lisel Blash at (415) 476-8468 (lisel.blash@ucsf.edu) or principal investigator Joanne Spetz, Ph.D. at (415) 502-4443. If for some reason you do not wish to do this, you may contact the Committee on Human Research, which is concerned with the protection of volunteers in research projects. You may reach the committee office between 8:00 A.M. and 5:00 P.M. Pacific Time, Monday through Friday, by calling (415) 476-1814, or by writing: Human Research Protection Program, Box 1288, University of California, San Francisco, San Francisco, CA 94143.

If you have read the above information, your questions have been satisfactorily answered, and you are ready to begin the survey, please click on the “Next Page” button below.

NAVIGATING THE ONLINE SURVEY

Printing Survey Questions

If you would like to print the survey questions prior to completing the online survey, CLICK HERE to select the sections you would like to print. Each section you select will appear in a PDF format.

It is recommended that you print the survey questions and complete the paper version prior to completing the online survey, as this will allow you, if necessary, to distribute the survey sections to others to complete and to ensure you have responses for all of the questions. You are asked to complete the Administration & Staff and Faculty Information sections in addition to the individual program sections. If you have one or more prelicensure programs, you will also complete the Prelicensure Student Attrition, Recruitment, and Retention section in addition to the individual prelicensure program sections.

Navigating the Survey

The survey begins by asking general questions about your school and the type of nursing programs offered at your institution. After completing this section of the survey, you will be redirected to a table of contents with all of the survey sections that should be completed on behalf of your institution. Please complete all of the survey sections that appear in the table of contents. Each section of the survey asks questions about nursing programs offered at your school during the 2022-2023 academic year.

If you need to go back and forth within a section of the survey, click on the “Previous Page” or “Next Page” buttons at the bottom of the page. **Do not use the back button in your internet browser unless otherwise directed.** If you want to switch from one section of the survey to another (e.g., from the ADN section to the Faculty Information section), click on the table of contents icon in the top left corner to click on the sections that are available for you to complete.

At the top of each page of the online survey, there are several links that help you find definitions to key words and get technical support.

Working in the Survey

If you want to exit the survey prior to completing it, click "Next Page" on the page you are currently working on before closing your internet browser. You can click on your unique survey link to return to the survey to complete the survey with your previous responses already entered. You should be able to re-open the survey and start up again where you left off.

DO NOT allow multiple people to input data at the same time. Your responses may not be saved. Coordinate with other individuals working on the survey to avoid this problem and make sure that no more than one person is working in the survey interface at any one time.

Submitting Survey Responses

Once you have completed all survey sections required for your school and are ready to submit them, return to the Table of Contents by clicking on the Table of Contents button at the bottom of the page. All of the survey sections that appear on this page should have a check mark in front of them, indicating that all survey sections have been viewed. To submit your responses, click on the section titled "Submit Survey Responses." This section will bring you to a message indicating that you have reached the end of the survey and can submit your responses by clicking "Next Page." **Once you have submitted your responses, you will be redirected to a web page that will allow you to download and save your survey responses as a PDF. Please save a copy of your results for your records.** Once you have submitted your responses, you will not be able to access them again. If you need to change responses you have already submitted, please contact Lisel Blash (lisel.blash@ucsf.edu; 415-476-8468) as soon as possible.

Survey Assistance

Survey assistance is available on weekdays between 9:00 A.M. and 4:00 P.M. Pacific Time.

Content: To assist you in completing the survey, detailed instructions accompany each section and definitions for particular terms are provided. Terms with definitions are in blue-ink and underlined throughout the survey. Their definitions can be accessed by clicking on the term. To access the list of terms and their definitions, CLICK HERE. To access the FAQs, CLICK HERE. The definitions are also available at the end of PDF version of the full survey document (CLICK HERE) and hyper-linked within the full document. The definition list and FAQs are also accessible from the top of each online survey page.

Technical Issues: If you have technical difficulties that are not answered within the survey information, please contact Lisel Blash, lisel.blash@ucsf.edu; 415-476-8468.

Deadline for Submission: The final deadline for submitting your survey response is **November 15, 2023** at **11:45 P.M.** Responses submitted after this time will not be included in the data compilation and analysis.

INSTITUTIONAL INFORMATION

Please begin by providing the following information about your institution.

Name of university or college: _____

_____

Is your school a public institution or private institution?

○ Public ○ Private

If your school is a private institution, is it for-profit or non-profit?

○ For-Profit ○ Non-Profit

Please select the program(s) offered by your school between **August 1, 2022 and July 31, 2023**. (*Check all that apply*.):

Prelicensure Programs

- ☐ **ADN Program** (This includes LVN to ADN programs)
- ☐ **BSN Program** (This includes LVN to BSN programs)
- ☐ **Entry-level Master's (ELM) Program**
  (This includes students in both pre and post licensure portions of ELM programs)

Post-Licensure Programs

- ☐ **RN to BSN Program**
- ☐ **Master's Degree Program**
  (Not including students in ELM programs)
- ☐ **DNP Program**
- ☐ **Research-based Doctoral Program (PhD, DNS, etc.)**

If **ADN Program** is selected

Do you admit generic ADN students into your program?
If you have an LVN-to-ADN only program, please select "no".)

○ Yes ○ No

If **yes**, complete the *Generic ADN section* on page 28. If **no**, skip to the *LVN to ADN Only section on page 55*. You will only complete one of these sections.[1]

[1] Since this survey is exclusively online, the survey software will direct respondents to the appropriate section depending on the response to this question.