



April 8, 2025

American Career College  
Associate Degree Nursing Program

Dear Approved Nursing Program Director:

The California Board of Registered Nursing (Board), at its Board meeting on November 20-21, 2024, agendaized the following item from the October 17, 2024, Education/Licensing Committee (ELC) meeting:

8.2 Discussion and possible action regarding ELC recommendations related to substantive change requests (16 CCR § 1432).

The Board voted to accept the ELC recommendation to accept substantive change(s) requested by an approved program and approve the enrollment increase for American Career College Associate Degree Nursing Program with an enrollment pattern of:

- To make permanent, an additional 20 students for the LA campus and an additional 30 students for the Ontario campus with the enrollment pattern outlined below:
  - Los Angeles campus to enroll 35 students in February, 30 students in May, 40 students in July, 30 students in October and 35 students in December for a total of 170 students annually.
  - Ontario campus to enroll 30 students in February, 30 students in May, 35 students in July, 30 students in October and 30 students in December for a total of 155 students annually.
- Total program annual enrollment: 325 students

If further information is needed, please do not hesitate to contact your Nursing Education Consultant.

Sincerely,

A handwritten signature in blue ink that reads "Loretta Melby".

Loretta Melby, MSN, RN  
Executive Officer

cc: Nursing Program File