

**BOARD OF REGISTERED NURSING
EDUCATION/LICENSING COMMITTEE MINUTES**

DATE: May 7, 2015

TIME: 0900-1200

LOCATION: The Dana on Mission Bay
Sunset Room
1710 W. Mission Bay Drive
San Diego, CA 92109

PRESENT: Michael Jackson, MSN, RN, Chairperson
Jeanette Dong
Raymond Mallel
Beverly Hayden-Pugh, MA, RN

ABSENT: None.

STAFF PRESENT: Louise Bailey, Executive Officer; Stacy Berumen, AEO; Miyo Minato, SNEC; Katie Daugherty, NEC; Janette Wackerly, SNEC; Carol Velas, NEC; Carol Mackay, NEC; Leslie A. Moody, NEC; Julie Campbell-Warnock, Research Program Specialist.

7.0 CALL TO ORDER

Michael Jackson called the meeting to order at 0915 AM and Committee members introduced themselves. A correction to the agenda was noted for item 7.1.2 which should state March 5, 2015. Additional print informational materials were distributed to Committee members and BRN staff Committee Liaison in regard to agenda item 7.7. It was clarified that an amended agenda had been posted to the BRN website recently and sent to Committee members which added an item 7.7 and resulted in renumbering of subsequent agenda items.

7.1 VOTE ON WHETHER TO APPROVE MINUTES

7.1.1 January 8, 2015

ACTION: The minutes of the January 8, 2015 meeting were approved as presented.

Motion: Michael Jackson			
Second: Beverly Hayden-Pugh			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.1.2 March 4, 2015

ACTION: The minutes of the March 4, 2015 meeting were approved as presented.

Motion: Michael Jackson			
Second: Beverly Hayden-Pugh			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.2 VOTE ON WHETHER TO RECOMMEND RATIFICATION OF MINOR CURRICULUM

REVISION

- 7.2.1 American University of Health Sciences Baccalaureate Degree Nursing Program
- 7.2.2 California State University, San Bernardino Baccalaureate Degree Nursing Program
- 7.2.3 University of California, Irvine Baccalaureate Degree Nursing Program
- 7.2.4 University of California, Los Angeles Baccalaureate Degree and Entry Level Master’s Degree Nursing Program
- 7.2.5 University of San Francisco Baccalaureate Degree Nursing Program
- 7.2.6 University of San Francisco Entry Level Master’s Degree Nursing Program
- 7.2.7 Western Governors University Baccalaureate Degree Nursing Program
- 7.2.8 Antelope Valley College Associate Degree Nursing Program
- 7.2.9 College of the Redwoods Associate Degree Nursing Program
- 7.2.10 Fresno City College Associate Degree Nursing Program
- 7.2.11 Golden West College Associate Degree Nursing Program
- 7.2.12 Los Angeles Southwest College Associate Degree Nursing Program
- 7.2.13 Modesto Junior College Associate Degree Nursing Program
- 7.2.14 University of California Davis Betty Irene Moore School of Nursing Family Nurse Practitioner Program

Acknowledge Receipt of Program Progress Report:

- 7.2.15 University of California, Los Angeles Baccalaureate Degree Nursing Program
- 7.2.16 University Of Phoenix at Modesto (Northern CA Campus) Baccalaureate Degree Nursing Program
- 7.2.17 West Coast University Baccalaureate Degree Nursing Program
- 7.2.18 East Los Angeles College Associate Degree Nursing Program
- 7.2.19 Kaplan College Associate Degree Nursing Program

ACTION: Ratify Minor Curriculum Revision and Acknowledge Receipt of Program Progress Report as presented.

Motion: Michael Jackson			
Second: Beverly Hayden-Pugh			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.3 VOTE ON WHETHER TO RECOMMEND CONTINUATION OF APPROVAL OF PRELICENSURE NURSING PROGRAM

7.3.1 Antelope Valley College Associate Degree Nursing Program.

Dr. Karen Cowell, Program Director and Dean of Career Technical Education, and Elizabeth Sundberg, MSN, RN Assistant Program Director represented the program.

Carol Velas, NEC presented this report. Dr. Cowell has been Program Director and Dean of Career Technical Education since 2001 with oversight of 29 programs and spends 10% of her time supervising the registered nursing program. She is supported by Elizabeth Sundberg MSN, RN who has 80% release time to supervise the registered and licensed vocational nursing programs. The nursing program began in 1970 with its first graduating class in 1972. The program usually admits 60 students in the spring and 40 students in the fall with an additional 20 VN-ADN students admitted once a year if funding is available. The total current enrollment is 226 students. A regularly scheduled continuing approval visit was conducted on March 10-11, 2015, by Nursing Education Consultants Carol Velas and Laura Shainian. The program was found to be in compliance with all rules and regulations of the Board of Registered Nursing. One recommendation was given for CCR 1424(d)-Resources regarding outdated textbooks and

other resource material found in the skills lab and library reference desk. There is no regularly scheduled review of instructional and reserve materials. The program submitted a plan to address the recommendation.

A major curriculum revision was completed and approved in 2014 and will be implemented in Fall, 2015. Quality & Safety in Education for Nurses (QSEN) prelicensure competencies, advocacy and the Nursing Process are integrated throughout the curriculum. Low, medium, and high fidelity simulation is integrated into all courses. The new curriculum reflects the model curriculum vetted by California State University and Community College faculty to provide a seamless transfer of ADN graduates to baccalaureate programs. Antelope Valley College's ADN program has transfer agreements with California State University, Bakersfield and Chamberlain College. Students, faculty and administration are happy and supportive of the program. Students report they have a progressive curriculum and excellent support from faculty and staff. They especially enjoy their skills/simulation labs and the elective work study program offered through community education. NCLEX pass rates have ranged between 81%-95.57% for the past 5 years. Antelope Valley College's Associate Degree Nursing Program is well respected and valued in the community. Students are employed at both major hospitals and many commute to the Los Angeles Basin for employment.

Ms. Dong asked for further clarification regarding outdated of resources materials and Dr. Velas clarified that materials were older than five years.

ACTION: Continue Approval of Antelope Valley College Associate Degree Nursing Program.

Motion: Michael Jackson			
Second: Jeanette Dong			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.3.2 Mendocino College Associate Degree Nursing Program.

Barbara French PhD, MSN-FNP, RN, Program Director, and Steve Hixenbaugh, Interim Dean represented the program.

Janette Wackerly, SNEC presented this report. Barbara French PhD, MSN-FNP, RN has been the Director of the program at Mendocino College since 2004. The nursing program was scheduled for a regular continuing approval visit in fall 2014 but the visit was delayed to spring 2015 due to program director medical leave. During the director's leave, the nursing program was administered by the two assistant directors. A scheduled continuing approval visit was conducted on March 16, 17, 18, 2015 by Janette Wackerly, SNEC, with finding of non-compliance: not having a written five year plan for total program evaluation CCR 1424(b)(1); sufficient resource: faculty CCR 1424(d). Three recommendations were written: CCR 1424(e) director shall dedicate sufficient time for administration of the program; CCR 1425 reporting faculty changes, notification of hiring and resignations; CCR 1424(h) replacement of director due to retirement end 5/2015 and assistant director retiring end of fall 2015 semester both are teaching faculty and content experts. The non-compliances and recommendations are detailed in the Report of Findings and the Consultant's Visit Report. The program was requested to provide an early July 2015 progress report to be presented at the August 6, 2015 Education Licensing Committee meeting. The Mendocino nursing program has experienced high NCLEX pass rate consistently above 93%. The program has graduated >200 students since 2003. The majority of graduates have remained in the local area.

Ms. Wackerly added that the program director will be retiring May 30, 2015 and one Assistant Director plans to retire next year, with the second assistant director assuming the program director role upon retirement of the current director. Mr. Jackson asked about hospitals in the area and Ms. Wackerly provided names of area hospitals with some defining characteristics, noting that all

are critical access hospitals of twenty-five or fewer beds. Mr. Mallel acknowledged the program's high NCLEX-RN pass rates, particularly the most recent year reflecting 100% pass.

ACTION: Continue Approval of Mendocino College Associate Degree Nursing Program with progress report required to August 2015 Education/Licensing Committee..

Motion: Michael Jackson			
Second: Raymond Mallel			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.3.3 Napa Valley College Associate Degree Nursing Program.

Janice G. Ankenmann MSN, RN, CCRN, FNP-C, Associate Degree Director (interim) represented the program.

Janette Wackerly, SNEC presented this report. A continuing approval visit was conducted on November 18 and 19, 2014 and February 19, 2015 by Janette Wackerly, SNEC. The program was found to be in non-compliance with Section 1424(e) director & assistant director time to administer the nursing program and job descriptions related to 1420(h) Director and 1420 (c) Assistant Director; Section 1424(b)(1) written plan for evaluation of the total program not in evidence; Section 1424(d) limited resources staff and support services; Section 1424(g) nursing faculty handbook and faculty responsibilities per CCR 1425.1 not in evidence; and Section 1426(d) concurrent theory and clinical courses. The following recommendations were written: Section 1424(b) nursing faculty improve informal process of student problem identification to resolution; Section 1424 (c) organization chart established in faculty handbook: relationships, lines of authority and channels of communication; Section 1424 (j) director supervision of all faculty levels; Section 1425(f) Faculty Handbook content expert job descriptions and curriculum work identified; Section 1424 (a) curriculum philosophy and objectives update to reflect contemporary nursing; Section 1425.1 (b) Faculty Handbook with policies on orientation and mentoring; Section 1426(a) College catalog reflect Board approved curriculum theory and clinical units; Section 1426(b) unifying theme 1424(g) last updating 2009; Section 1424 (i) identifying students in alternative clinical placements due to agency requirements; Section 1426 (b) tools to evaluate student's academic progress, performance and clinical learning experience be made consistent, course to course in the program, possible use of rubric.

In January 2014 the Director of Nursing and Associate Dean of Health Occupation retired and for a number of months the assistant director led the nursing program. Recruitment to the director position both internally and externally was unsuccessful. In May 2014 Janice Ankenmann, assumed the role of director with board approval. Ms. Ankenmann is given 75% to 80 % release time to administer the RN nursing program. Janet Duffy was approved as assistant director with 25% to-30% release time to assist with RN program administrative duties. Annual NCLEX pass rate has been between 80.56%-91.78% for the past five years.

The program submitted two responses to the visit findings and multiple telephone conferences were held with the director. On February 19, 2015 a visit was conducted with the SNEC, nursing director, dean of health occupations, president and vice president of the Napa Valley College to discuss actions needed to bring the Napa Valley College Associate Degree Nursing program into full compliance with the Board's rules and regulations. The program has now submitted a plan to achieve full compliance which includes dates of progress report submissions to the SNEC as well as action completion dates. The nursing program has requested additional time to develop a comprehensive plan which will include utilizing a content expert for assistance with curriculum review. The program projects the curriculum review and revision process will require approximately one year.

Ms. Dong asked for further explanation regarding support of the college’s Vice-President of Instruction in resolving the visit findings. The program director informed that there have been multiple meetings to discuss solutions to the deficiencies such as development underway of a faculty handbook and program policies, and that the VP supports 80% release time for the program director role while keeping that position classified as faculty to ensure a desirable salary for the position. Ms. Hayden-Pugh asked about the most recent year’s NCLEX outcome being the lowest experienced by the program. The program director advised that some grant funds were not renewed resulting in enrollment decrease, faculty changes and inconsistent program leadership. Ms. Dong asked why the grants were lost and the program director informed that the grants had been provided by the State but expired and were not renewed.

ACTION: Defer action to continue approval of Napa Valley College Associate Degree Nursing Program with full compliance and progress report to Education/Licensing Committee no later than August 2016.

Motion: Raymond Mallel			
Second: Michael Jackson			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.4 VOTE ON WHETHER TO RECOMMEND CONTINUATION OF APPROVAL OF ADVANCED PRACTICE NURSING PROGRAM

7.4.1 Western University of Health Sciences Nurse Practitioner Program.

Diana Lithgow, PhD, FNP-C, RN, MSN, Assistant Dean of Distance Education, Director MSN/FNP Program, and Tina Escobedo, DNP, RN, FNP-BC, Assistant Director MSN/FNP Program represented the program.

Carol Mackay, NEC presented this report. A continuing approval visit was conducted at Western University Health Sciences (WUHS) Family Nurse Practitioner (FNP) program on March 12-15, 2015 by Carol Mackay, Badrieh Caraway, Loretta Chouinard, and Linda Sperling, NECs. The program was found to be in compliance with all BRN rules and regulations. One recommendation was made related to Standardized Procedures. The program needs to ensure that California-based preceptor sites have Standardized Procedures in place that meet BRN requirements. Prior to conclusion of the visit, plans to address this issue were discussed.

The primary purpose of the WUHS FNP program is to improve access to primary care services in rural, urban, and underserved communities. The program is web based with on-site seminars twice a semester. WUHS offers both the MSN degree and Post-Master’s Certificate programs. WUHS enrolls both California-based and out-of-state (OOS) students. At the time of the visit, there were 89 students enrolled in the FNP program. A total of ten faculty members teach in the FNP program. All of these faculty members are currently in NP practice. The program has four clinical instructors. The clinical faculty team meets weekly to review student progress. All students have at least one virtual site visit each semester. Multiple systems are in place for identifying at risk students and on-site visits are conducted as needed to monitor their progress. The FNP program has a designated Clinical Coordinator (CC) responsible for assisting students secure their clinical preceptorship, and an extensive data bank of clinical sites and preceptors both within and outside California. FNP students are provided names of preceptors in their geographic area to contact, plus instructions to contact the CC if there are problems. Some students did report difficulty finding a preceptor. Song Brown grant funding assists the program in securing preceptor sites in rural, urban, and underserved areas throughout California. FNP students receive financial support when assigned to these sites (usually a one week intensive experience).

The FNP curriculum was developed according to the standards of the AACN Master’s Essentials, NONPF guidelines for FNP curriculum, and the BRN regulations. The master’s degree FNP curriculum consists of 65 semester units and the post-master’s certificate curriculum ranges from 44-48 semester units. Both the degree and post-master’s certificate programs require 15 semester units of direct clinical practice (675 hours). The FNP curriculum is sequenced so the APRN core courses (Health Assessment, Pharmacology, and Pathophysiology) are completed prior to or concurrently with clinical practicum. Instruction in diagnostic and treatment procedures, and Simulation Assessments with standardized patients occur during on-site seminar weekends. To assure a well-rounded experience in clinical practicum, students are expected to see patients in the following lifespan group: Pediatrics 15%; Gynecology 15 %; Obstetrics 10 %; Adult 40%; and, Geriatrics 20 %. The WUHS FNP program meets BRN regulations and is recommended for continuing approval.

Ms. Hayden-Pugh asked for additional detail of the concern regarding Standardized Procedures (SPs). Ms. Mackay explained that SPs are evaluated as part of the clinical site visits and some were found to be incomplete, lacking such elements as references which are required. Dr. Escobedo informed that a new procedure has been implemented utilizing a checklist to ensure SPs at clinical sites are complete. Mr. Jackson asked how the program ensures adequate preceptors. Ms. Mackay advised that the program works continually to add new preceptors and that Dong Brown Grant funds provide support for a staff position to coordinate this activity. Dr. Escobedo additionally informed that the program has a very large database of preceptors to meet clinical learning placement needs.

ACTION: Continue approval of Western University of Health Sciences Nurse Practitioner Program.

Motion: Michael Jackson			
Second: Jeanette Dong			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.5 VOTE ON WHETHER TO RECOMMEND APPROVAL OF MAJOR CURRICULUM REVISION

7.5.1 University of San Diego Hahn School Of Nursing Entry Level Master’s Degree Nursing Program.

Sally Brosz Hardin, PhD, RN, FAAN, Dean and Professor, and Linda Urden, DNSc, RN, CNS, NE-BC, FAAN, Assistant Program Director represented the program.

Leslie A. Moody, NEC presented this report. Susan Bonnell, PhD, APRN, CPNP is the program director and Linda Urden, DNSc, RN, CNS, NE-BC, FAAN is the assistant director. Approval is requested to increase admission to sixty students annually each Fall into the USDH-ELM program. A regularly scheduled continuing approval visit to the USDH-ELM program was conducted in March, 2014 at which time it was identified that the program had increased annual program enrollment without obtaining required BRN approval. Prior approval was for enrollment of fifty students annually each Fall. In 2013 the program offered admission to sixty-five students of which sixty-one subsequently accepted and were enrolled. The program had adequate faculty and clinical placements to support the increased enrollment, however the increase stressed the physical plant resources of the program creating challenges for classroom and skills lab scheduling. The nursing school’s new Beyster Institute for Nursing Research (BINR) building annexing the original nursing building is under construction and scheduled for completion and occupancy in August 2015. This will provide an additional 30,000 square feet of space and will increase classroom and lab facilities to ensure adequate physical plant resources to accommodate an increased enrollment. Other required resources of faculty and clinical placements continue in place which has been re-confirmed with review of

documentation provided by the program. If approved, the program will begin enrolling sixty students annually with the admission cohort scheduled to begin classes in September 2015.

Ms. Dong asked whether the USDH program had concerns regarding online programs' use of San Diego clinical facilities. Dr. Brosz Hardin informed that the local area programs comply with the coordination of the regional clinical placement consortium but that the out-of-state online programs don't participate in the clinical placement collaboration.

ACTION: Approve major curriculum revision for University of San Diego Hahn School Of Nursing Entry Level Master's Degree Nursing Program increased enrollment to sixty (60) annually.

Motion: Michael Jackson			
Second: Jeanette Dong			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.6 VOTE ON WHETHER TO RECOMMEND ACCEPTANCE OF FINAL PROGRESS REPORT FOR CLOSURE OF ITT TECHNICAL INSTITUTE, RANCHO CORDOVA ITTRC) BRECKINRIDGE SCHOOL OF NURSING ASSOCIATE DEGREE NURSING PROGRAM

Diana Johnston, MSN, RN, Assistant Director represented the school.

Katie Daugherty, NEC presented this report. Ms. Diana Johnston has served as the program's Assistant Director #5 (AD) since 10/31/14. She remains the sole program administrative representative. Efforts to recruit a qualified RN Program Director (PD) or a second program AD as outlined in the program's November 18, 2015 letter were reported by the program's Final Progress Report (FPR) to "have been exhausted". Former ITTRC PD #5 remains in a consultant role to the program as a "contract employee/consultant" of ITT/ESI-BSNHS, Inc., the company headquarters located in Carmel, Indiana. If accepted by the Board(BRN), today's report and exhibits will be ITTRC's final presentation and progress report related to voluntary program closure, the "teach out" plan, and the change in the program's BRN program approval status.

Cohort #1, 2, and 3 Program Status summary:

- Cohort #1 (19) graduated in June 2014; the most recent NCSBN report data indicates 17 of 19 have taken the NCLEX examination; 15 of 17 passed NCLEX on first attempt (88.2%); 1 of 17 passed on second attempt. Final results will be reported when available.
- Cohort#2 (21) graduated in December 2014; the official NCLEX pass rate report is not yet available. NEC has verified that about half of the C2 graduates now have a CA RN license using the information available through the BRN licensing verification system.
- Cohort #3 (29) students are in the ninth and final nursing NU2999 Capstone Advanced Medical Surgical/Preceptorship course with program completion/graduation scheduled for June 6, 2015. As of 4/23/15, Ms. Johnston reports all 29 are meeting academic and clinical performance requirements for the course and are expected to complete the program on time in June 2015. NCSBN reports will be sent electronically to the designated ITTRC representative when available to ensure complete program NCLEX results for all graduates are on file with the program and the BRN.

Summary of key points:

- AD Ms. Johnston continues to have at least 20% (5 hours/week) available to administer/manage the program. During her tenure as the AD, there have been no concerns or problems related to the program, program leadership, the program's voluntary program closure or "teach out" etc. reported to the Board.
- A total of 4 FT faculty and 4 PT faculty remain on the program faculty roster. From January through February 2015, three FT faculty resignations occurred and Board notification was timely.

- Faculty resources will be available to program graduates for NCLEX preparation purposes through August 2015, and thereafter, faculty resignation forms will be submitted per the regulation. FT administrative/clerical support for the program remains in place. Career services support will also be available to program graduates beyond the teach out/program closure date.
- Program evaluation documents verify the standard course and clinical evaluation forms continue to be used each quarter with some variability in submission numbers by course. Graduate surveys (~20%) for Cohort #1 and #2 have been collected.
- Approved M/S faculty are providing theory instruction for NU 2999 and Cohort #3 HESI NCLEX predictive testing and the NCLEX prep Kaplan review is being implemented as planned.
- Cohort #3 (29) students are completing the NU 2999 Capstone Advanced Medical Surgical clinical preceptorships at either Sutter General Hospital Sacramento or Sutter Memorial Hospital Sacramento. Board approved medical-surgical faculty are providing the clinical supervision with overall administrative oversight by AD Ms. Johnston.

Program Closure Activities Summary:

- ITTRC sent written notification to the board approved clinical agencies regarding the program’s planned closure on June 6, 2015. A copy of the ITTRC student notification form related to voluntary program closure and teach out plans was presented at the November 20, 2014 Board meeting and actual student notification of program closure and “teach out” occurred during the Fall 2014 quarter.
- ITT/ESI Inc., Regulatory Affairs Manager (SC), will notify the Accrediting Council for Independent Colleges and Schools (ACICS) and the CA Bureau of Private Postsecondary Education (BPPE) of the ITTRC RN program closure on May 29, 2015 and provide the Board copies of these notifications.
- ITTRC’s BRN generated RN Program Approval Certificate will be returned to the NEC electronically around June 16, 2015. ITTRC’s (BSNHS) Approved Program listing will be removed from the BRN website in June 2015 per Board action.
- Records for program students will be managed and stored at ITTRC. The campus registrar will be responsible for maintaining all records and responding to records requests.
- ITTRC will identify a representative to receive NCLEX pass rate reports electronically from the Board each quarter after program closure. This individual will be responsible for submitting report corrections to the BRN per the cover letter instructions attached to the reports when sent. The Board will also notify the NCSBN of ITTRC program closure per NCSBN’s State Board notification requirements.
- ITTRC campus and program leadership clearly understand the continuing obligation to notify the NEC of program changes immediately and that NEC monitoring will continue through completion of all program “teach out” and program closure activities.

Mr. Jackson asked how the program closure would be indicated on the website and Ms. Daugherty reported that the program will be removed from the BRN approved school’s list on the website. Ms. Dong asked about financial impact on students and Ms. Johnston clarified that program students will have completed their education so there would be no financial impact. Ms. Daugherty informed that Ms. Johnston, Assistant Director will be present on the campus through May 29, 2015, and will remain as a consultant available through September 2015 if students have remediation needs. Ms. Johnston informed that she would not be present at the June Board meeting but the program will be represented by Mr. Jeff Ortega, Campus Director.

ACTION: Accept final progress report and closure of ITT Technical Institute, Rancho Cordova Breckinridge School of Nursing Associate Degree Nursing Program effective June 6, 2015.

Motion: Michael Jackson			
Second: Raymond Mallel			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.7 DISCUSSION AND POSSIBLE VOTE ON RECOMMENDATION FOR CONTINUATION OF APPROVAL FOR EVEREST COLLEGE ASSOCIATE DEGREE NURSING PROGRAM

There were no representatives present from the Everest College ADN program. Multiple SJVC representatives included Mike Perry, CEO, Dr. Janine Spencer, SJVC ADN Program Director and Dr. Ruth Ngati (previously of Everest College).

The Everest College ADN program was before the ELC at the January 8, 2015 meeting to review reports from unscheduled site visit to the campus conducted on December 9, 2014 in response to a concerned letter related to insufficient clinical placement and not having a qualified director. The program had corrected the areas of non-compliance identified at the December site visit when the committee reviewed the findings. The committee allowed the program to proceed with the scheduled classes so that enrolled students could continue with their education without disruptions. The program delayed admission of one cohort as directed by ELC in January. The Board staff continued to hear in the media about the financial aid issues Corinthian Colleges, Inc. (CCI) were involved with and was in contact regularly with Dr. Ngati by email or telephone asking about Everest College and impact on the students. Starting around the week of April 20, 2015, the Board staff started to receive communication from Dr. Ruth Abbott, who was the National Vice President of Nursing Programs for CCI before her retirement in January 2015 and was asked to serve as a consultant to CCI. Miyo Minato has been in contact with Dr. Abbott on several occasions providing information and answering questions on how Everest College can develop a teach-out plan for the students who are remaining in the program. On April 17, 2015 Bureau of Private Postsecondary Education (BPPE) notified CCI of the Emergency Decision to "Cease enrollment of any new students in all program" effective upon close of business on April 23, 2015, and the notice identified the campuses, including the ADN Program.

Discussions of teach-out options included a CA board-approved nursing program in Visalia that has been in contact with CCI to consider transfer arrangements of all the students. Although the school has a campus in Ontario, this transfer of students would require Board's permission to teach Everest College students at their Ontario campus. Additionally the students would have to adjust to a new curriculum to earn their degree as transfer students. It is in the students' best interest, if the Everest College could provide a teach-out plan that would allow the students to complete the curriculum the students have started at Everest College. This is particularly crucial for students who are in their last quarter of the program and would graduate in July 2015. On April 24, 2015 Everest College was notified via email of the ELC agenda for May 7, 2015 and the need to submit a teach-out plan for the three cohorts of students, totaling approximately 120 students. The three groups of students are scheduled for completions as follows: July 2015 (40); January 2016 (40); and July 2016 (40). All students will be completed by July 2016.

The Board received communication that CCI gave notices to students and employees regarding the closure of all schools on April 27, 2015. Board staff was in communication with CCI representatives, Dr. Ruth Abbot, Dr. Ruth Ngati, and spoke with Carole Brown and Greg Osborn from SJVC upon the issuing of the closure notice. A student representative from Everest College ADN Program contacted Badrieh Caraway, NEC, on behalf of the nursing students at Everest College. The Board staff continued to maintain communication with and provide information to the student following the school closure.

On April 30, 2015, Dr. Ngati submitted a proposal, as requested by the Board staff, that included plans for the interested students transfer to SJVC, which was working with CCI prior to the closure. This proposal outlined the number of students involved and how Dr. Ngati and SJVC will provide the necessary instructions for these students to complete the nursing education that was started at Everest College and would complete their education at SJVC, Ontario site, and apply for licensing examination. This plan addresses the three groups of students that were scheduled for completion from Everest College: July 2015 (40); January 2016 (40); and July 2016 (40). Specific highlights of this proposal were presented and

reviewed. The telephone conversations this Board staff has had with SJVC representatives showed that the school is committed to helping students who are unexpectedly left without any plans to complete their nursing education a workable option for students to complete, if this transfer proposal is approved and can proceed to implement the program at a SJVC's Ontario site with understanding that this approval is limited to the three cohorts (40 students in each cohort). Prior to actual implementation, a site visit of the Ontario campus for physical spaces and resources need to be reviewed by the NEC. If SJVC plans to continue the use of Ontario site as an alternate campus site for its primary campus in Visalia, the school must submit a major curriculum proposal and obtain Board approval prior to its implementation.

Nursing program students of the closed Everest College were acknowledged to be in the audience. Representative of SJVC provided print packets of updated proposal materials to the Committee. Ms. Minato explained that the Everest College closure was sudden and without advance notice to the BRN. Mr. Mallel asked whether any other schools had expressed interest in assisting the displaced nursing program students and Ms. Minato informed that other schools had inquired and were informed of requirements, but these inquiries did not result in proposal submission from any other school. It was noted that the SJVC proposal would offer the program in the same city location as the Everest College campus. Mr. Jackson asked what SJVC is willing to do for the students and Mr. Perry reported SJVC will provide the program to students without any additional expense above fees they would have owed to Everest for program completion, even though this will be a loss of over a half million dollars to SJVC. Ms. Dong requested further explanation regarding financial aspects and Mr. Perry provided explanations regarding Title IV funding implications and noted that the Everest tuition was approximately \$72,000 while SJVC is approximately \$58,000 for the program. Ms. Dong asked whether students will be required to meet SJVC prerequisites that exceed the Everest requirements, and SJVC representative advised that students will be required to take and pass required courses but will not be charged additional fees, and that not all student transcripts have been evaluated but that all completed nursing courses will be accepted and the three additional general education courses required by SJVC are psychology, sociology and ethics. Mr. Mallel asked whether the Ontario SJVC campus had been visited for evaluation by the BRN and Ms. Minato advised that this is planned if ELC recommends acceptance of the SJVC proposal. Ms. Hayden-Pugh asked whether the SJVC financial loss related to this proposal would have a negative impact on students and SJVC explained the loss can be absorbed without impact on quality of existing operations. Mr. Mallel asked whether there were adequate clinical placements secured and SJVC informed that clinical facilities previously committed to Everest College have agreed to continue to provide clinical placements for the students if transferred to SJVC. Everest College nursing students were invited to speak and several student speakers present provided input: they were asked by the Everest nursing students as a whole to represent them at this meeting as students did not want to overwhelm the meeting with large scale attendance; students have met as a group and individually with SJVC and some students have met with other schools; students prefer to be accepted at another school as a group rather than compete individually for spaces at various programs; for students who have already fully funded their program expenses the SJVC offer is very attractive; students have visited the SJVC Ontario campus and feel it is an improvement over the Everest College facilities and is also conveniently located as it is only a three-minute drive from the Everest campus location. Ms. Dong asked whether all approximately 120 of the Everest College nursing students were receiving financial aid and SJVC responded that the ability to assess this is limited until students provide more information. Ms. Hayden-Pugh asked for additional information regarding SJVC history in regards to the Visalia campus program and Ms. Minato provided a background overview. Ms. Hayden-Pugh asked whether the BRN should exercise additional oversight of the program to ensure quality and Ms. Minato informed that the

SJVC (Visalis) program is currently in full compliance with all requirements and that she will continue to work closely with SJVC if this proposal is recommended for acceptance. Mr. Mallel asked about the next update and Ms. Minato advised that information will be updated at the June BRN Board meeting. Ms. Dong asked what the SJVC motivation was for this proposal to which Mr. Perry responded that “It is the right thing to do”, clarified that all Everest nursing course credits would be accepted, additional courses required would only be the general education requirements for the degree, and that all resources including ATI would continue to be provided to students at no additional cost.

ACTION: Withdraw approval of Everest College Associate Degree Nursing Program, and grant limited approval for San Joaquin Valley College (SJVC) Associate Degree Nursing Program (Visalia) to offer associate degree nursing curriculum at the SJVC Ontario campus for displaced students of Ontario campus Everest College Associate Degree Nursing Program.

Motion: Beverly Hayden-Pugh			
Second: Michael Jackson			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: Three members of the public spoke in favor of this action and applauded SJVC and the BRN for these efforts on behalf of the students.

7.8 DISCUSSION AND POSSIBLE VOTE ON RECOMENDING ADDITION OF NURSING PROGRAM INFORMATION TO THE BRN WEBSITE (WARNING STATUS, PROGRAM ACCREDITATION, RETENTION, ATTRITION)

Julie Campbell-Warnock presented this report. Currently the BRN website provides a listing of prelicensure programs by degree type with complete school address, telephone number and whether they have an accelerated fast track program or the program admits LVNs only, with links to each schools’ website, and the most recent five years of NCLEX results. Recommendations from the Senate Committee on Business, Professions and Economic Development (BP&ED) and the Assembly Committee on Business and Professions (B&P), collectively “the Committees”, in response to the 2014 Sunset Review Report, are to additionally post individual program information regarding warning status, accreditation, attrition, and retention to the website to better inform current and potential students as well as the general public. Each of the items recommended for posting was discussed.

Challenges related to posting of attrition and retention data were discussed which includes concern that there are many different ways of expressing this information. BRN Annual Reports of programs’ data are currently posted to the BRN website and UCSF is working to develop interactive tools for the BRN website presentation of data that will allow it to be searchable by individual school.

ACTION: Indicate “Warning Status” of affected programs on the BRN website’s Schools website segment. The BRN staff website workgroup is to evaluate the most effective and accurate manner for posting additional program information and will report on progress at the August 2015 ELC meeting.

Motion: Michael Jackson			
Second: Beverly Hayden-Pugh			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: None.

7.9 DISCUSSION AND POSSIBLE VOTE ON RECOMENDING THE STRUCTURE AND MEETINGS OF THE NURSING WORKFORCE ADVISORY COMMITTEE AND THE EDUCATION ISSUES

WORKGROUP.

Julie Campbell-Warnock presented this report. The BRN establishes and appoints advisory/ad hoc committees and workgroups as needed to complete specific tasks. The current committees and workgroups and their functions are: Education Issues Workgroup (EIW) (formerly the Education Advisory Committee) which reviews and provides recommendations to BRN staff for the Annual School Survey and report, considers and provides recommendations to the BRN staff on various nursing education related topics); and the Nursing Workforce Advisory Committee (NWAC) which advises the Board members and staff of the BRN on current and projected issues affecting the nursing workforce in California and reviews and provides input on the biennial RN survey instrument. The legislative committees responsible for the BRN sunset review in 2010 recommended combining the NWAC and the EIW and that the combined committee begin to address some of the more critical issues regarding both the education of nurses and workforce planning development for the nursing profession. The rationale included the commonality of issues impacting both nursing education and the nursing workforce. In response to the recommendation, the BRN agreed that education and workforce issues are intertwined and should not be examined separately or in isolation, however, that there are issues and work in each of these areas that benefit from a depth and richness of knowledge and experience that can be obtained from a variety of individuals representing different areas. For these reasons the BRN expressed value in having two separate committees so representation from the various interest groups could be assured without the committee becoming too large. In order to allow for both groups to work together and still have a depth of representation, the BRN continued both the committee and the workgroup with overlap of some members between the two. It was also recommended and the BRN agreed, and it has been repeated by the legislative committees responsible for the BRN sunset review in 2014, that the NWAC should begin meeting more often and with more consistency. Due to the limited budget and travel restrictions, the NWAC was only able to meet twice between 2010 and 2014 and the EIW has met annually (except in 2012 when it worked through e-mail). The merits and issues regarding structure and meeting schedule of these committees was discussed.

Ms. Dong recommended the NWAC/EIW explore “pipeline workforce issues” relative to underrepresented groups in nursing including Latino, African-American and males.

ACTION: Combine the NWAC and the EIW and hold meetings two to three times per year, if the Board’s resources allow or except when prohibited by budget restrictions or other fiscal conservation mandates. The EIW would be continued as a workgroup under the NWAC for the specific function of providing review and advising BRN staff regarding the annual school survey.

Motion: Michael Jackson			
Second: Raymond Malle			
MJ: Aye	JD: Aye	RM: Aye	BH-P: Aye

Public Input: A member of the public asked about seeking appointment or inclusion in the committee. Ms. Campbell-Warnock informed that any interested person should submit a letter of interest to Ms. Louise Bailey, BRN Executive Officer. Ms. Bailey informed that there were many invitations issued for participation in the committees but not all had responded.

7.10 2013-2014 POST LICENSURE PROGRAM ANNUAL REPORT

Julie Campbell-Warnock presented this report. In 2004-2005, as part of the pre-licensure nursing program survey, the BRN also began inviting programs to provide data on their post-licensure programs. The 2013-2014 Post-Licensure Nursing Program Report presents analysis of the current year data in comparison with data from previous years of the survey. Since post-licensure nursing programs offer a wide range of degrees, this report is presented in program sections, including RN to BSN Programs, Master’s Degree Programs and Doctoral Programs. Data items addressed in each program section include

the number of nursing programs, enrollments, graduations, and student census data. Faculty census data is included in a separate section as it is collected by school, not by degree program.

Ms. Campbell-Warnock provided additional detail including that the greatest increase seen was in RN to BSN programs which were usually added by existing schools, and that the majority of programs are public but the greatest enrollment increases occurred in private schools.

Public Input: None.

7.11 GUIDELINE: CA RN LICENSURE QUALIFICATIONS FOR GRADUATES OF FOREIGN NURSING PROGRAM

Miyo Minato presented this report. Licensure applicants who have graduated from a nursing program outside the United States frequently have questions regarding eligibility for RN licensure. If approved, this guideline will be posted to the BRN website to provide convenient access to information for these potential applicants. The guideline was reviewed and discussed.

It was noted that acceptance of the individual taxpayer identification number will now be accepted as an alternative to a social security number and the Guideline will be revised before presentation to the Board at the June meeting.

Public Input: None.

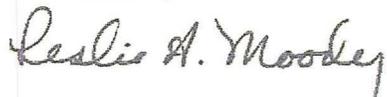
7.12 PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Dr. Linda Urden from University of San Diego asked that the BRN work with other agencies to adopt uniform definitions of attrition and retention to provide consistency to collection and application of this data.

7.13 ADJOURNMENT

The meeting was adjourned at 12:00 noon.

Submitted by:



Leslie A. Moody, MSN, MAEd, RN
Nursing Education Consultant/ELC Liaison

Accepted by:



Michael Jackson, MSN, RN
Chairperson